

**To:** Mayor Troy Linnell and City Council Members

**From:** Tara Dunford, CPA

**Date:** November 27, 2023

**Re:** Ordinance No. 1230-23 2023 Budget Amendment #2

**ATTACHMENTS:** Ordinance No. 1230-23; Exhibit A – Proposed Budget Amendment; Exhibit B – Authorized Positions; Exhibit C – Wage Scale

**TYPE OF ACTION:** Action. Recommended motion: “I move to adopt the attached ordinance 1230-23 amending the 2023 budget as outlined in Exhibits A, B, and C.”

**Discussion:**

This proposed budget amendment includes the following:

- General Fund – increase expenditures by \$99,000 for waterworks grant expenditures which were not included in the 2023 budget. This increase is mostly covered by grant funding of \$90,000, with the remaining \$9,000 coming out of fund balance.
- General Fund – increase revenues and expenditures by \$10,000 to reflect additional Police Officer position funded by COPS grant.
- Street Fund – increase expenditures by \$162,000 to reflect release of retainage associated with TIB grant projects. Funds were budgeted in 2022 but the final retainage payment was not released until 2023. This is funded by use of fund balance (actual beginning 2023 cash was higher than budgeted by this amount).
- Stormwater Management Fund - \$915,000 increase in expenditures to fund land purchase. Funded by use of fund balance.
- Authorized position list and wage scale:
  - Removing position of City Clerk/Treasurer and adding City Administrator.
  - Removing Police Sergeant and adding two additional Police Officers (one funded by COPS grant).

CITY OF ALGONA, WASHINGTON

**ORDINANCE NO. 1230-23**

AN ORDINANCE OF THE CITY OF ALGONA, WASHINGTON, MAKING CERTAIN FINDINGS OF FACT AND AMENDING THE 2023 BUDGET ADOPTED WITH ORDINANCE NO. 1215-22 ON DECEMBER 12, 2022, AND AS AMENDED BY ORDINANCE NO. 1222-23 ADOPTED ON JUNE 26, 2023; AND PROVIDING FOR SEVERABILITY, AN EFFECTIVE DATE, AND FOR SUMMARY PUBLICATION BY ORDINANCE TITLE ONLY.

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WHEREAS, the Algona City Council adopted the 2023 Budget with Ordinance No. 1215-22 on December 12, 2022; and

WHEREAS, the Algona City Council amended the 2023 Budget with Ordinance No. 1222-23 on June 26, 2023; and

WHEREAS, unplanned and unbudgeted expenditures have been identified; and

WHEREAS, the Algona City Council approved an employment contract with the City Administrator which should be reflected in the authorized position list and wage scale; and

WHEREAS, the City Council after public hearing has determined that it is in the best interest of the City of Algona to increase the General Fund budget by \$109,000; and

WHEREAS, the City Council after public hearing has determined that it is in the best interest of the City of Algona to increase the Street Fund budget by \$162,000; and

WHEREAS, the City Council has determined after public hearing that it is in the best interest of the City of Algona to increase the Stormwater Management Fund budget by \$915,000; and

WHEREAS, the increase in the General Fund expenditure budget will be offset by \$100,000 in grant revenue plus a decrease in ending fund balance of \$9,000; and

WHEREAS, the increase in the Street Fund expenditure budget will be offset by an increase of \$162,000 in budgeted beginning fund balance (cash); and

WHEREAS, the increase in the Stormwater Management Fund budget will decrease ending fund balance by \$915,000; and

WHEREAS, the City Council has determined after public hearing that it is in the best interest of the City of Algona to authorize the position of City Administrator; and

WHEREAS, the City Council has determined after public hearing that it is in the best interest of the City of Algona to authorize removal of the Police Sergeant position and addition of two Police Officer positions; and

NOW, THEREFORE,

THE CITY COUNCIL OF THE CITY OF ALGONA, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. The above stated recitals are hereby adopted as the council’s findings and reasons for the adoption of this ordinance.

Section 2. The 2023 budget, as adopted with ordinance 1215-22 and amended with ordinance 1222-23 is hereby amended with an increase of \$162,000 to beginning fund balance, an increase of \$90,000 to revenues, an increase of \$1,176,000 to expenditures, and a decrease of \$924,000 to ending fund balance, as detailed in the attached exhibit (Exhibit A – Proposed Budget Amendment) and positions are officially authorized as detailed in the attached exhibit (Exhibit B – Authorized Positions) and the wage scale is modified as detailed in the attached exhibit (Exhibit C – Wage Scale).

Section 3. Severability. If any section, sentence, clause or phrase of this ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other sentence, clause or phrase of this ordinance.

Section 4. Effective Date. This ordinance, being an exercise of power specifically delegated to the City legislative body, is not subject to referendum, and shall take effect five (5) days after passage and publication of an approved summary thereof consisting of the title.

Passed by the Algona City Council the \_\_\_\_ day of December 2023, and approved by the Mayor, the \_\_\_\_ day of December 2023.

CITY OF ALGONA

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Troy Linnell, Mayor

ATTEST/AUTHENTICATED:

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Jessica Griess, City Administrator

Approved as to form:

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Greg Rubstello, City Attorney

Filed with the City Clerk:  
Passed by the City Council:  
Ordinance No.:  
Date of Publication: