



CITY COUNCIL REGULAR MEETING

Monday, November 13, 2023 at 7:00 PM

City Hall

MINUTES

1. Call to Order

Mayor Troy Linnell called the meeting to order at 7:00 PM.

2. Flag Salute

3. Roll Call

PRESENT

Mayor Troy Linnell

Council Member Brenna Franco

Council Member Gordon Cook

Council Member Timothy Fairley

Council Member Lynda Osborn

Council Member William Thomas

Staff Present: Russ Avery, Public Works Director; James Schrimpscher, Chief of Police; Jessica Griess, City Administrator; Dana Parker, Deputy City Clerk

4. Presentation

A. 2024 Revenue Sources

Mayor Linnell opened the hearing at 7:01 PM. Tara Dunford briefed the 2024 revenue sources. Mayor Linnell closed the hearing at 7:03 PM.

B. Preliminary 2024 Budget

Mayor Linnell opened the hearing at 7:04 PM. Tara Dunford briefed the 2024 Preliminary Budget. Mayor Linnell closed the hearing at 7:05 PM.

5. Approval of Agenda

Motion made by Council Member Fairley to amend item 12 to Closed Session, Seconded by Council Member Fairley.

Voting Yea: Council Member Franco, Council Member Cook, Council Member Fairley, Council Member Osborn, Council Member Thomas

Motion made by Council Member Thomas to approve amended agenda, Seconded by Council Member Fairley.

Voting Yea: Council Member Franco, Council Member Cook, Council Member Fairley, Council Member Osborn, Council Member Thomas

6. Consent Agenda

Motion made by Council Member Thomas, Seconded by Council Member Franco.
Voting Yea: Council Member Franco, Council Member Cook, Council Member Fairley,
Council Member Osborn, Council Member Thomas

A. Minutes

B. Audit of Reports

1. Claims #113245 - #113294 = \$405,531.35

November 3 - November 13, 2023

2. Payroll #61571 - #61574 = \$177,856.99

October 27, 2023 & November 10, 2023

VOID #

7. Reports

Council Member Franco - None

Council Member Cook - None

Council Member Fairley - None

Council Member Osborn - Talked to insurance and bonding employees is actually a thing still.

Council Member Thomas - None

PW Director Avery - 2 water main breaks recently with asphalt repairs. The crew got it very quick. Water loss was minimal. Water main replacement is going well. Waiting for water test to come back to finish it up. Finished putting in a storm system on 3rd Ave to help 5-6 houses from flooding.

Chief Schrimpsheer - DOJ notified us that we have funding for an additional officer. We are hoping to keep this position past the grant funding with the population increase we are expecting. Two officers in field training. They will be sworn in at the next meeting. We are doing no shave November and painted fingernails if they'd like. Officer Johnson is going to Auburn December 1st. Blue Christmas is December 9th. Five families identified for gifts to be delivered. Doing a city wide banquet instead of our own this year.

City Administrator Griess - Elected Officials Training is on December 9th. Budget amendment at the next meeting for street retainage and City Admin position. Staff banquet will be December 7th from 12:00 to 2:00. Tree lighting will be December 9th from 5:00 to 7:00. Hoping to have an ordinance next meeting on a traffic impact fee. The City has been selected for direct funding from DNR through their forestry program. We will be asking for it to fund our seasonal parks position.

Mayor Linnell - Recognized by RMSA and Russ has been here one year today.

8. Audience Participation

The City Council encourages public participation during meetings of the City Council and welcomes your comments. This time is set-aside for you to speak to the City Council on any issue. The Council ordinarily takes non-agenda matters under advisement before taking action. You are also invited to comment on action items as they are considered during the meeting. Individual speakers will be limited to three (3) minutes each in addressing the City Council. When addressing the Council, please speak clearly and audibly and state your name and address for the record.

None

9. Discussion

A. 2024 Property Tax Ordinance

Tara Dunford presented the property tax ordinance with a 1% increase.

B. 2024 Olympic Environmental Resources Agreement

The City utilizes Olympic Environmental Resources (OER) every year to manage our annual recycling event and the grant reporting that comes with it. This agreement is for services in 2024.

C. Algona Police Officers Contract Memorandum of Understanding

Chief Schrimpsheer gave a update on on the agreement that he and the Algona Police Officers Association have that would change the language in the current contract to include merit pay step increases.

D. Change to WaFed Bank

City Administrator Griess briefed the council on moving from Umpqua Bank to WaFed Bank.

E. Auburn 2024 Water Rate

City Administrator Griess briefed that the City has received notice that Auburn will be raising the wholesale water rate by 2.5%. The last water rate increase was also for 2.5% and took effective January 2022.

F. Ordinance 1228-23, Sewer Rate Increase for 2024

City Administrator Griess briefed the council that City has received notice that King County will be raising the sewer rate by 5.75% in 2024. The last sewer rate increase was for 7.5% and took effect June 2023. This increase was to catch up the 5.75% increase for 2023 and a little extra to go towards a sewer assessment

G. Resolution 1266-23, Get Active Stay Active King County Grant Agreement

The City has been granted \$5,000 to implement healthy living programs. Gary is working with the Community Center Advisory Board to determine the best options for the community whether it's a Zumba class, healthy cooking class, or scholarships for the Skyhawks sports camps.

H. WA Department of Commerce Middle Housing Grant Agreement

The City has been awarded \$35,000 for activities that support the preparation and adoption of policies and/or codes and other measures specific to implement middle housing (RCW 36.70A.030(26)) by applicable statutory deadlines. This work will support the Comprehensive Plan middle housing work by Atwell.

10. New Business

11. Ordinances & Resolution

A. Purchase and Sale Agreement

Motion made by Council Member Franco, Seconded by Council Member Fairley.
Voting Yea: Council Member Franco, Council Member Cook, Council Member Fairley, Council Member Osborn, Council Member Thomas

12. Close Session

A. For the purpose of discussing personnel issues with legal counsel pursuant to RCW 42.30.110(1)(g)

The council started their closed session at 7:45 p.m. and returned at 7:55 p.m.

13. Next Workshop

Drone footage of the 167 ditch in the south end of town and business recognition program.

14. Adjournment

Mayor Linnell adjourned the meeting at 7:58 PM.

ATTEST:

Jessica Griess – City Administrator

Troy Linnell – Mayor