

To: Mayor Troy Linnell and City Council Members

From: Tara Dunford, CPA

Date: April 8, 2024

Re: Ordinance No. 1235-24 2024 Budget Amendment #1

ATTACHMENTS: Ordinance No. 1235-24; Exhibit A – Proposed Budget Amendment; Exhibit B – Authorized Positions; Exhibit C – Wage Scale

TYPE OF ACTION: Action. Recommended motion: “I move to adopt the attached ordinance 1235-24 amending the 2024 budget as outlined in Exhibits A, B, and C.”

Discussion:

This proposed budget amendment includes the following:

Salaries and Benefits

- Increase non-uniform union salaries by 4.5% as per approved union contract. The total cost of \$29,335 is allocated across funds as follows:
 - General Fund - \$16,565
 - Street Fund - \$4,655
 - Storm Fund - \$5,075
 - Water Fund - \$2,110
 - Sewer Fund - \$930

- Increase non-uniform union clothing allowances as per approved union contract. The total cost of \$10,200 is allocated across funds as follows:
 - General Fund - \$1,925
 - Street Fund - \$2,920
 - Storm Fund - \$2,793
 - Water Fund \$1,677
 - Sewer Fund - \$886

- Increase the Police uniform budget by \$7,000.

- Add a Parks Seasonal at \$25.00/hour for up to 720 hours. Total cost = \$19,500 for salaries + benefits.

Equipment Replacement Fund

- Increase Capital Outlay expenditures by \$85,000 to fund replacement of asset PW9 (Dump Truck). This asset was originally on the list for replacement in 2028 at a cost of \$140,000. Through 2023, \$121,000 has been set aside for replacement of this asset. The difference between the amount saved and the \$85,000 purchase cost will be applied to asset replacement plan in 2025 in accordance with

established allocation percentages and will reduce the amount which will need to be saved for replacement of the new (2024) asset.

Summary of Net Increase (Decrease) in Expenditures by Fund:

Fund	Non-Uniform Salaries	Non-Uniform Clothing Allowances	Park Seasonal	Police Uniform Increase	Asset Replacement	Total
General	16,565	1,925	19,500	7,000	-	44,990
Street	4,655	2,920	-	-	-	7,575
Storm	5,075	2,793	-	-	-	7,868
Water	2,110	1,677	-	-	-	3,787
Sewer	930	886	-	-	-	1,816
Equipment Replacement	-	-	-	-	85,000	85,000
Total	29,335	10,200	19,500	7,000	85,000	151,035

General Fund Line Item Adjustments:

Increase Community Events	5,000
Decrease Finance Professional Services	(2,000)
Decrease Finance Communications	(2,000)
Decrease Central Services/Utilities	(1,000)
Net	-

CITY OF ALGONA, WASHINGTON

ORDINANCE NO. 1235-24

AN ORDINANCE OF THE CITY OF ALGONA, WASHINGTON, MAKING CERTAIN FINDINGS OF FACT AND AMENDING THE 2024 BUDGET ADOPTED WITH ORDINANCE NO. 1231-23 ON DECEMBER 11, 2023, AND PROVIDING FOR SEVERABILITY, AN EFFECTIVE DATE, AND FOR SUMMARY PUBLICATION BY ORDINANCE TITLE ONLY.

WHEREAS, the Algona City Council adopted the 2024 Budget with Ordinance No. 1231-23 on December 11, 2023; and

WHEREAS, unplanned and unbudgeted expenditures have been identified; and

WHEREAS, the non-uniform union contract was pending settlement at the time the 2023 budget was adopted, therefore salary increases for those positions were excluded from the adopted budget; and

WHEREAS, the City Council has determined that it is in the best interest of the City of Algona to authorize a part-time Parks seasonal employee; and

WHEREAS, the City Council has determined that it is in the best interest of the City of Algona to increase the General Fund budget by \$44,990; and

WHEREAS, the City Council has determined that it is in the best interest of the City of Algona to increase the Street Fund budget by \$7,575; and

WHEREAS, the City Council has determined that it is in the best interest of the City of Algona to increase the Stormwater Management Fund budget by \$7,868; and

WHEREAS, the City Council has determined that it is in the best interest of the City of Algona to increase the Water Maintenance Fund budget by \$3,787; and

WHEREAS, the City Council has determined that it is in the best interest of the City of Algona to increase the Sewer Maintenance Fund budget by \$1,816; and

WHEREAS, the City Council has determined that it is in the best interest of the City of Algona to increase the Equipment Replacement Fund budget by \$85,000; and

WHEREAS, the increase in the General Fund expenditure budget will decrease ending fund balance by \$44,990; and

WHEREAS, the increase in the Street Fund expenditure budget will decrease ending fund balance by \$7,575; and

WHEREAS, the increase in the Stormwater Management Fund expenditure budget will decrease ending fund balance by \$7,868; and

WHEREAS, the increase in the Water Maintenance Fund expenditure budget will decrease ending fund balance by \$3,787; and

WHEREAS, the increase in the Sewer Maintenance Fund expenditure budget will decrease ending fund balance by \$1,816; and

WHEREAS, the increase in the Equipment Replacement Fund expenditure budget will decrease ending fund balance by \$85,000; and

WHEREAS, the City Council has determined that it is in the best interest of the City of Algona to adopt by ordinance non-uniform union salaries as per the 2024 collective bargaining agreement; and

NOW, THEREFORE,

THE CITY COUNCIL OF THE CITY OF ALGONA, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. The above stated recitals are hereby adopted as the council's findings and reasons for the adoption of this ordinance.

Section 2. The 2024 budget, as adopted with ordinance 1231-23 is hereby amended with an increase of zero dollars to revenues and \$151,035 to expenditures as detailed in the attached exhibit (Exhibit A – Proposed Budget Amendment) and positions are officially authorized as detailed in the attached exhibit (Exhibit B – Authorized Positions) and the wage scale is modified as detailed in the attached exhibit (Exhibit C – Wage Scale).

Section 3. Severability. If any section, sentence, clause or phrase of this ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other sentence, clause or phrase of this ordinance.

Section 4. Effective Date. This ordinance, being an exercise of power specifically delegated to the City legislative body, is not subject to referendum, and shall take effect five (5) days after passage and publication of an approved summary thereof consisting of the title.

Passed by the Algona City Council the ____ day of April 2024, and approved by the Mayor, the ____ day of April 2024.

Troy Linnell, Mayor

ATTEST:

Dana Parker, City Clerk

APPROVED AS TO FORM:

J. Zachary Lell
City Attorney

Filed with the City Clerk:
Passed by the City Council:
Ordinance No.: XXXX-XX
Date of Publication:

