

2024 Planning Commission Work Plan					
Item	Task Description	Requests to Staff	Experts/Consultants/Staff needed	Deliverable / PC Action	Timing/Budget Notes
Comprehensive Plan	Review draft Comprehensive Plan elements	Prepare presentation	Planning	Feedback and recommendation to Council.	Ongoing, final review and recommendation due to Council by May 2024
Algona Village	Review of Conditional Use Permit	Prepare staff decision	Planning	Recommendation on application to City Council.	Pending additional submissions by developer
Wetland Mitigation Banking	Feedback on implementation of program to AMC.	Coordinate with Planning and Legal	Planning, Legal	Feedback and recommendation to Council.	Summer 2024
Broadway - Road Extension	Review the roadway extension of Broadway Blvd between Main St and Celery Ave	Prepare option and present	Public Works, Engineer, Planning	Feedback and recommendation to Council.	Fall 2024
Streetlights	Review areas where streetlights are needed.	Provide options for type of streetlights to be added to construction standards	Public Works	Feedback and recommendation to Council.	Design/Construction Standards - March 2024 Map of dark areas - April 2024
Progress Review	Review Planning Commission progress against 2024 work plan	Conduct review and present	Planning, Public Works	Provide update to Council	Quarterly basis
Misc Land Use Permits and Actions	Review of private development applications	Prepare staff decision; provide summary report	Planning, Public Works	Decision Body or Recommendation on application to City Council.	Ongoing
Misc Zoning Code Amendments	Review of private and public proposals to amend the Zoning Code.	Prepare presentation of recommended changes. Code shall incorporate changes proposed through the GMA (Task 1.1) or by the public (Task 1.4).	Planning, Legal	Initial feedback and recommendation to Council.	Ongoing
Annual Joint Meeting	Draft 2025 Work Plan	Prepare initial working draft	Planning, Public Works	Discuss and make recommendations to Council for approval.	January 2025

Draft 1/18/24