



AGENDA MEMO

MEETING NAME: Albion City Council

DATE: April 9, 2024

ITEM NAME: **CONSIDER RECOMMENDATION OF MAYOR JARECKI, ADMINISTRATOR DEVINE, AND JOANN PORTER FOR ACCEPTANCE OF PROPOSAL FOR THE ELI PORTER MEMORIAL PROJECT AT FULLER PARK AND TO AUTHORIZE THE MAYOR TO EXECUTE THE PURCHASE THROUGH THE SOURCEWELL COOPERATIVE PURCHASING PROGRAM**

PRESENTER(S):

BACKGROUND INFORMATION:

A formal RFP was published in March and three proposals were received. After review and consideration of the proposals received Mayor Jarecki, Administrator Devine, and JoAnn Porter reached a consensus that the proposal from Creative Sites/BCI Burke is the recommended proposal due to:

1. An established relationship with a Nebraska-based project representative who has demonstrated a clear understanding of the project goals to provide inclusive play while specifically honoring Eli Porter's memory;
2. Overall design quality and value of the BCI Burke proposal;
3. The warranty provided in the BCI Burke proposal was by far the most robust;
4. BCI Burke's proposal specifically referenced their SourceWell Cooperative Purchasing Contract, the City of Albion is a SourceWell Cooperative Purchasing Member and may execute and amend the purchase agreement without cumbersome formal contract procedures.

Therefore, it is recommended that the Council approve the proposal of Creative Sites/BCI Burke, authorize the Mayor to execute the purchase through the SourceWell Cooperative Purchasing Program, and to authorize the Mayor to approve project revisions within the project budget which may include future donations.

DISCUSSION:

MOTION: To approve the proposal of Creative Sites/BCI Burke, authorize the Mayor to execute the purchase through the SourceWell Cooperative Purchasing Program, and to authorize the Mayor to approve project revisions within the project budget which may include future donations.

BY:

2ND:

ROLL CALL: Dailey _____ Tisthammer _____ Johnson _____ Porter _____