

The Municipal Fiscal year is October 1st through September 30th.

Three Reports of Key Provisions are included:

1) Property Tax Summary - Pages 3-4

* The total Property Tax Request proposed {preliminary} for 2025-26 is **\$910,265.53**, which is **46%** of the 2025-26 budgeted Governmental Operating Expenditures.

*The total Governmental (non-Utility/non-Capital) Operating Expenditures proposed to operate the city at the existing level of service and maintenance is **\$1,964,396** . {Utility expenditures are supported by utility revenues. Capital projects are supported by Sales Tax, Donations, Grants, and Bonded Debt}

*The preliminary 2025-26 Budget includes a levy of **\$0.3924/\$100** - which is **0.4 cents** lower than last year. {Based on estimated valuation}

*The estimated operating levy (not including bonded debt service) of **\$0.3352** remains well below the \$0.45 maximum.

>In past years we've tried to maintain an operating levy at or below the 40 cent mark.<

*We no longer have cash reserves available to supplement the budget, but I believe that our levy will stabilize in the next few years in the ranges of 35-40 cents for operating and 5-10 cents for bonded debt over the next several years, notwithstanding any unforeseen extreme circumstances. Once debt retirements begin, we may start to see a downward trend to the overall levy (if no new debt is required).

*The City will begin to retire bonded debt on the 2014 Pool project (Funded by property tax and sales tax) in 2032 and the 2018 Fairview Street project (currently funded by Street Dept, but may impact property tax asking for the Street department) in 2033. The 2013 Sewer Plant bonds (funded entirely by Sewer Revenues) retire in 2030.

>>It should also be noted that our consistently low operating levy, combined with our overall valuation, eliminates us from receiving Municipal Equalization Funding from the State. Other similar sized communities with similar valuations who have the max levy of 45 cents are estimated to receive aid in the \$10,000-\$20,000 range this fiscal year. It changes from year to year, so we've never chased this number, rather we have simply maintained the lowest levy possible to maintain our day-to-day operations.

*Property tax asking in this draft is **\$34,688 (3.96%)** more than last year and will **NOT** require participation in the joint public hearing with the County and School District.

****Estimated Valuation (7/16/2024): \$231,953,100.**

>>>Budget Summary continued on Page 2

2) Proposed Budget Summary by Department - Pages 5-17

*Identifies Major Revenue and Expenditure Areas in each department / fund, and includes previous year budget comparison.

*Also identifies **ESTIMATED** current year budget performance by department and applies any available surplus to 2025-26 proposed budget.

*Combined, all operations are estimated to perform better than budget for current fiscal year - 2024-25 - by **\$328,677**.

*Governmental Funds as a whole are estimated to perform **\$239,238** better than budgeted.

*Business-Type Funds (Utilities) are estimated to perform with a budget surplus of **\$89,439**.

*Payroll and Benefits - budgeting about a 6.5% aggregate increase of this grouping. Benefit Premiums are increasing by 14%. The budget also includes a COLA increase pending approval by the City Council. The Health Insurance Premiums are still below the premium level we were at three years ago when we made the switch, but our new plan is not immune to inflationary conditions and premium rate creep.

*Many of our employees have primary functions in one department, but often cross-over and assist in other areas as needed so individual payroll and benefits is split up between Departments for such employees. So this year, included in each Department's Payroll & Benefits line item is the breakdown of the share of employee wages included for that department. This is not a new practice, but I thought it might be helpful for you to know this information.

For example, Our Water Commissioner/Building Inspector's Payroll and Benefits are allocated as follows:

- 50% Water Department;
- 20% General Administration;
- 15% Sewer Department;
- 15% Street Department.

*Considering lease of a new street sweeper in 2025-26. We've had our current sweeper for 11 years and are looking to go to a mechanical/conveyor style sweeper that would be more effective for our application. The make-up of the debris we sweep contains a lot of gravel and wears out the turbine/wheel that creates the suction of our current sweeper. The conveyor style will still require maintenance and parts, but at a lower cost.

3) Capital Project Plans by Department - Pages 19-24

*Lists Major Projects and Purchases that are either already planned or proposed for 2025-26 and beyond.

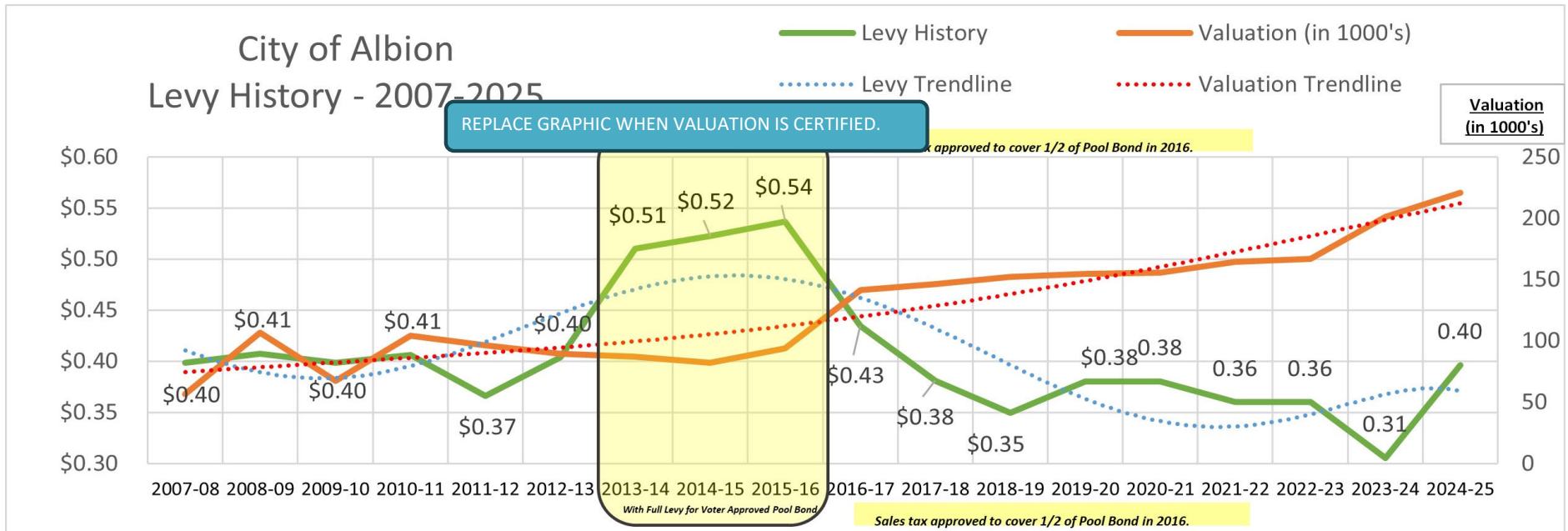
**Capital Improvement Sales Tax Funds proposed to be split between Parks (47% - Clark Street & Trail Project); Streets (25.5% - Street Improvements & Maintenance); Sewer (12.8% - Sewer System Improvements), Pool (5.5% - Repairs & Maintenance, and Economic Development/Housing Director Benefits (9.2%).

2023 Valuation	\$ 201,363,740	(Certified by assessor on 8/14/23)
2024 Valuation	\$ 220,907,700	(Certified by assessor on 8/16/24)
2025 Valuation	\$ 231,953,100	(Estimated - to be certified on or before 8/20/2025)

DEPT	Property Tax Required 2024-25	Proposed 2024-2025 Request (with 1% Fee)	2024-25 LEVY	Property Tax Required 2025-26	Proposed 2025-2026 Request (with 1% Fee)	Proposed 2025-26 LEVY	Property Tax Request Difference	
General Admin.	\$ 27,589	\$ 27,865	\$ 0.0126	\$ 31,095	\$ 31,405.95	\$ 0.0135	\$ 3,541	
Street	\$ 35,490	\$ 35,845	\$ 0.0162	\$ 83,927	\$ 84,766.27	\$ 0.0365	\$ 48,921	
Park	\$ 115,385	\$ 116,539	\$ 0.0528	\$ 172,573	\$ 174,298.73	\$ 0.0751	\$ 57,760	
Pool	\$ 57,980	\$ 58,560	\$ 0.0265	\$ 50,560	\$ 51,065.60	\$ 0.0220	\$ (7,494)	
Police	\$ 360,260	\$ 363,863	\$ 0.1647	\$ 330,880	\$ 334,188.80	\$ 0.1441	\$ (29,674)	
Fire	\$ 2,695	\$ 2,722	\$ 0.0012	\$ 2,500	\$ 2,525.00	\$ 0.0011	\$ (197)	
Library	\$ 108,519	\$ 109,604	\$ 0.0496	\$ 98,349	\$ 99,332.49	\$ 0.0428	\$ (10,272)	
SUB TOTAL	\$ 707,918	\$ 714,997	\$ 0.3237	\$ 769,884	\$ 777,583	\$ 0.3352	\$ 62,586	24-25 Levy if use '23-24 Tax RQ
G.O. Bond Fund	\$ 50,000	\$ 50,500	\$ 0.0229	\$ 30,409	\$ 30,713	\$ 0.0132	\$ (19,787)	\$ 0.3775
Pool Bonds	\$ 108,990	\$ 110,080	\$ 0.0498	\$ 100,960	\$ 101,970	\$ 0.0440	\$ (8,110)	Percent Change in Tax Request
TOTAL	\$ 866,908	\$ 875,577	\$ 0.3964	\$ 901,253	\$ 910,265.53	\$ 0.3924	\$ 34,688	3.96%
<i>*Subject to change with modifications to budget and/or ACTUAL VALUATION</i>							\$ (0.0039) Levy Difference	
							-0.99%	CITY LEVY CHANGE

**Where does the Property Tax requested by the City of Albion go?
How is the Property Tax allocated?**

Proposed 2025-26 LEVY by Department		Below is an allocation chart of the 2025-26 City Property Tax based on property valuation.							
		\$100,000	\$150,000	\$200,000	\$250,000	\$300,000	\$350,000	\$400,000	
General Admin.	\$ 0.0135	\$13.50	\$20.25	\$27.00	\$33.75	\$40.50	\$47.25	\$54.00	
Street	\$ 0.0365	\$36.50	\$54.75	\$73.00	\$91.25	\$109.50	\$127.75	\$146.00	
Park	\$ 0.0751	\$75.10	\$112.65	\$150.20	\$187.75	\$225.30	\$262.85	\$300.40	
Pool	\$ 0.0220	\$22.00	\$33.00	\$44.00	\$55.00	\$66.00	\$77.00	\$88.00	
Police	\$ 0.1441	\$144.10	\$216.15	\$288.20	\$360.25	\$432.30	\$504.35	\$576.40	
Fire	\$ 0.0011	\$1.10	\$1.65	\$2.20	\$2.75	\$3.30	\$3.85	\$4.40	
Library	\$ 0.0428	\$42.80	\$64.20	\$85.60	\$107.00	\$128.40	\$149.80	\$171.20	
Operating Levy	\$ 0.3351	\$335.10	\$502.65	\$670.20	\$837.75	\$1,005.30	\$1,172.85	\$1,340.40	
G.O. Bond Fund	\$ 0.0132	\$13.20	\$19.80	\$26.40	\$33.00	\$39.60	\$46.20	\$52.80	
Pool Bonds	\$ 0.0440	\$44.00	\$66.00	\$88.00	\$110.00	\$132.00	\$154.00	\$176.00	
Debt Levy	\$ 0.0572	\$57.20	\$85.80	\$114.40	\$143.00	\$171.60	\$200.20	\$228.80	
Total Levy	\$ 0.3923	\$392.30	\$588.45	\$784.60	\$980.75	\$1,176.90	\$1,373.05	\$1,569.20	



Preliminary 2025-2026 Budget - By Department

Column Descriptions:				
*2024-25 BUDGET: Council Adopted Budget for Fiscal Year Oct 1 , 2024 to Sep 30, 2025.				
** Estimated 2024-2025: Estimated Performance for FY 2024-2025 utilizing current performance, forecast of last quarter, and historical data.				
*** Difference: Illustrates difference in the budgeted v. estimated year end department Revenue, Expenditure, and overall performance.				
**** Proposed 2025-26: Proposed Department Budgets - utilizing any expected surplus/cash reserve from current/previous years.				

TOTAL EXPECTED 2024-25 BUDGET SURPLUS/CASH RESERVE FOR ALL CITY DEPARTMENTS TO CARRY FORWARD INTO 2025-26: \$ 328,677.00

General Administration	2024-25 Budget	Estimated 2024-25	Difference	Proposed 2025-26
Property Tax Revenue	\$ 27,589.00	\$ 26,280.00		\$ 31,095.00
In Lieu of Tax & Pro Rate	\$ 73,000.00	\$ 99,940.00		\$ 96,000.00
Grant Income - Hazard Mitigation Grant (Sirens)	\$ 75,000.00	\$ -		\$ -
Municipal Equalization (State Aid)	\$ -	\$ -		\$ -
Building Permit Fees	\$ 12,000.00	\$ 11,520.00		\$ 12,000.00
Other Revenue	\$ 61,370.00	\$ 55,870.00		\$ 56,520.00
Franchise Fee Revenue	\$ 211,500.00	\$ 220,495.00		\$ 220,500.00
Nuisance Abatement Income (placeholder)	\$ 20,000.00	\$ 50.00		\$ 20,000.00
Transfer In - Sinking Fund for Capital Outlay/Maintenance	\$ 10,000.00	\$ -		\$ 10,000.00
Transfer In - Solid Waste	\$ 60,600.00	\$ 60,600.00		\$ 75,000.00
Transfer In - Sales Tax	\$ 11,310.00	\$ 11,730.00		\$ 11,730.00
Total Department Revenue	\$ 562,369.00	\$ 486,485.00	\$ (75,884.00)	\$ 532,845.00
Operation & Maintenance	\$ 145,925.00	\$ 161,371.00		\$ 153,830.00
Capital Outlay (New Civil Siren)	\$ 110,000.00	\$ 43,120.00		\$ 45,000.00
Nuisance Abatement Expense (placeholder)	\$ 20,000.00	\$ -		\$ 20,000.00
Payroll & Benefits (Administrator, Deputy Clerk, 20% Building Inspector/Water Operator, Mayor, Council) *14% increase in benefit premiums *3% Cost of Living Adjustment	\$ 296,640.00	\$ 283,895.00		\$ 304,015.00
Total Expenditures	\$ 572,565.00	\$ 488,386.00	\$ (84,179.00)	\$ 522,845.00
Applied Cash Reserves	\$ 10,196.00	\$ 10,196.00		\$ -
Net Department Budget / Performance	\$ -	\$ 8,295.00	\$ 8,295.00 (FY Budget Surplus)	\$ 10,000.00

Economic Development / Housing Initiative	2024-25 Budget		Estimated 2024-25	Difference	Proposed 2025-26
Donations	\$	-	\$ 80,000.00		\$ -
Misc Revenue	\$	1,500.00	\$ 1,100.00		\$ 1,500.00
Interest Income	\$	4,500.00	\$ 5,670.00		\$ 5,500.00
Transfer In - Sales Tax - for Housing Program Support	\$	40,225.00	\$ 39,650.00		\$ 21,640.00
<i>Total Department Revenue</i>	\$	46,225.00	\$ 126,420.00	\$ 80,195.00	\$ 28,640.00
Operation & Maintenance	\$	3,500.00	\$ 1,640.00		\$ 3,250.00
Transfers Out	\$	-	\$ -		\$ -
Payroll & Benefits (Economic Development and Housing Program Director) *14% increase in benefit premiums *3% Cost of Living Adjustment	\$	112,845.00	\$ 91,420.00		\$ 97,350.00
<i>Total Expenditures</i>	\$	116,345.00	\$ 93,060.00	\$ (23,285.00)	\$ 100,600.00
<i>Applied Cash Reserves (from Housing Fund)</i>	\$	70,820.00	\$ 70,030.00		\$ 72,360.00
Net Department Budget	\$	700.00	\$ 103,390.00	\$ 102,690.00 (FY Budget Surplus)	\$ 400.00
Special Revenue Fund - Use to be determined					
	2024-25 Budget		Estimated 2024-25	Difference	Proposed 2025-26
<i>ARPA Special Revenue Funds {Water/Sewer Projects}</i>	\$	(280,524.00)	\$ (280,524.00)	\$ -	\$ -

Street Department	2024-25 Budget	Estimated 2024-25	Difference	Proposed 2025-26
Property Tax Revenue	\$ 35,490.00	\$ 33,810.00		\$ 83,927.00
State Highway Allocation	\$ 288,171.00	\$ 277,850.00		\$ 277,995.00
Motor Vehicle Sales Tax	\$ 75,000.00	\$ 69,270.00		\$ 70,000.00
Motor Vehicle Tax	\$ 50,000.00	\$ 52,140.00		\$ 52,000.00
Motor Vehicle Fee	\$ 19,550.00	\$ 18,100.00		\$ 18,000.00
Transfer in - From Sales Tax Capital Improvements	\$ 61,365.00	\$ 60,070.00		\$ 60,070.00
Transfer in - from Equipment Sinking Fund	\$ 8,750.00	\$ -		\$ 8,750.00
Debt Issuance	\$ -	\$ -		\$ -
Other Revenue	\$ 13,400.00	\$ 15,590.00		\$ 16,000.00
Total Department Revenue	\$ 551,726.00	\$ 526,830.00	\$ (24,896.00)	\$ 586,742.00
Operation & Maintenance	\$ 132,361.00	\$ 158,596.00		\$ 138,261.00
Equipment Leases (Bobcat, Tractor, Sweeper)	\$ 13,000.00	\$ 15,500.00		\$ 56,000.00
Capital Outlay	\$ 28,750.00	\$ 38,970.00		\$ 23,250.00
Street Capital Improvements	\$ 105,875.00	\$ 145,015.00		\$ 30,070.00
Street Maintenance Program	\$ 30,000.00	\$ 33,085.00		\$ 35,000.00
Transfer to Sinking Fund	\$ -	\$ -		\$ -
Transfer to G.O. Bond Fund	\$ 117,158.00	\$ 117,158.00		\$ 119,665.00
Payroll & Benefits (50% Street Supervisor, 25% Sewer Operator, 15% Water Operator/Building Inspector, 25% Maintenance Workers) *14% increase in benefit premiums *3% Cost of Living Adjustment	\$ 197,220.00	\$ 134,920.00		\$ 140,720.00
Total Expenditures	\$ 624,364.00	\$ 643,244.00	\$ 18,880.00	\$ 542,966.00
<i>Applied Cash Reserves</i>	<i>\$ 72,638.00</i>	<i>\$ 72,638.00</i>		<i>\$ (43,776.00)</i>
Net Department Budget / Performance	\$ -	\$ (43,776.00)	\$ (43,776.00)	\$ -
			(FY Budget Deficit)	

Parks Department	2024-25 Budget	Estimated 2024-25	Difference	Proposed 2025-26
Property Tax Revenue	\$ 115,385.00	\$ 109,930.00		\$ 172,573.00
Camping Fees	\$ 32,500.00	\$ 22,660.00		\$ 25,000.00
Transfer in (from Sales Tax)	\$ 15,005.00	\$ 14,780.00		\$ 110,320.00
Donations (Eli Porter Memorial Park)	\$ 31,900.00	\$ 107,185.00		\$ -
Donations (Big Give - Albion Baseball)	\$ 100,000.00	\$ 277,815.00		\$ 298,185.00
Donations (Big Give - Trail and Clark Street Project)	\$ -	\$ -		\$ 125,000.00
Grant Income (2025-26 Trail and Clark Street Project)	\$ -	\$ 169,295.00		\$ 830,705.00
Other Revenue	\$ 6,500.00	\$ 40,000.00		\$ 6,500.00
Total Department Revenue	\$ 301,290.00	\$ 741,665.00	\$ 440,375.00	\$ 1,568,283.00
Operation & Maintenance	\$ 102,600.00	\$ 148,620.00		\$ 108,100.00
Capital Outlay (Eli Porter Memorial Park)	\$ 435,000.00	\$ 513,220.00		\$ -
Capital Outlay (Albion Baseball Batting Cage)	\$ 100,000.00	\$ 139,070.00		\$ 396,930.00
Capital Outlay (Clark Street & Trail Project)	\$ -	\$ 169,295.00		\$ 1,060,845.00
Capital Outlay/Sprinkler System Upgrade	\$ 10,000.00	\$ 10,000.00		\$ 10,000.00
Payroll & Benefits (City Groundskeeper, Summer Labor)	\$ 46,982.00	\$ 63,060.00		\$ 64,100.00
Total Expenditures	\$ 694,582.00	\$ 1,043,265.00	\$ 348,683.00	\$ 1,639,975.00
<i>Applied Cash Reserves</i>	<i>\$ 393,292.00</i>	<i>\$ 393,292.00</i>		<i>\$ 71,692.00</i>
Net Department Budget	\$ -	\$ 91,692.00	\$ 91,692.00	\$ -
			(FY Budget Surplus)	

Pool Department	2024-25 Budget	Estimated 2024-25	Difference	Proposed 2025-26
Property Tax Revenue	\$ 57,980.00	\$ 55,940.00		\$ 50,560.00
Tranfer in from General Fund	\$ -	\$ -		\$ -
Admission Fees	\$ 30,000.00	\$ 28,280.00		\$ 29,000.00
Transfer In From Municipal Lottery	\$ 11,680.00	\$ 8,990.00		\$ 9,460.00
Transfer In From Sinking Fund - for Improvements/Maintenance	\$ -	\$ -		\$ -
Transfer in from Sales Tax - for Maintenance	\$ 50,000.00	\$ 30,700.00		\$ 38,600.00
Sale of Surplus Property	\$ -	\$ -		\$ -
Other Revenue	\$ 9,950.00	\$ 7,940.00		\$ 8,500.00
Total Department Revenue	\$ 159,610.00	\$ 131,850.00	\$ (27,760.00)	\$ 136,120.00
Day-to-Day Operation	\$ 40,950.00	\$ 45,350.00		\$ 35,220.00
Capital Outlay and Major Maintenance	\$ 50,000.00	\$ 30,700.00		\$ 48,600.00
Payroll	\$ 60,000.00	\$ 47,120.00		\$ 51,860.00
Total Expenditures	\$ 150,950.00	\$ 123,170.00	\$ (27,780.00)	\$ 135,680.00
<i>Applied Cash Reserves</i>	<i>\$ (8,660.00)</i>	<i>\$ (8,660.00)</i>		<i>\$ 20.00</i>
Net Department Budget	\$ -	\$ 20.00	\$ 20.00	\$ 460.00
			(FY Budget Surplus)	

Police Department	2024-25 Budget	Estimated 2024-25	Difference	Proposed 2025-26
Property Tax Revenue	\$ 360,260.00	\$ 343,230.00		\$ 330,880.00
Transfer in - From Sales Tax (Building/Equip/Maint)	\$ 22,620.00	\$ 23,460.00		\$ 23,460.00
Transfer In - from Sinking Fund (Building/Equip/Maint)	\$ -	\$ -		\$ -
Other Revenue	\$ 19,050.00	\$ 2,645.00		\$ 19,200.00
Total Department Revenue	\$ 401,930.00	\$ 369,335.00	\$ (32,595.00)	\$ 373,540.00
Operation & Maintenance	\$ 45,000.00	\$ 52,430.00		\$ 56,850.00
Capital Outlay - (Possible Vehicle Trade)	\$ -	\$ 2,000.00		\$ -
Transfer to Building/Equipment/Maintenance Sinking Fund	\$ 11,000.00	\$ 9,000.00		\$ 22,000.00
Payroll & Benefits (Preparing budget for a full 3-man department) *14% increase in benefit premiums *3% Cost of Living Adjustment	\$ 352,310.00	\$ 262,510.00		\$ 344,465.00
Total Expenditures	\$ 408,310.00	\$ 325,940.00	\$ (82,370.00)	\$ 423,315.00
<i>Applied Cash Reserves</i>	\$ 6,380.00	\$ 6,380.00		\$ 49,775.00
Net Department Budget	\$ -	\$ 49,775.00	\$ 49,775.00	\$ -
			(FY Budget Surplus)	

Fire Department	2024-25 Budget	Estimated 2024-25	Difference	Proposed 2025-26
Property Tax Revenue	\$ 2,695.00	\$ 2,570.00		\$ 2,500.00
MFO Funds	\$ 10,000.00	\$ 10,000.00		\$ 10,000.00
Sale of Surplus Property	\$ -	\$ -		\$ -
* Transfer in - From Sales Tax	\$ 67,870.00	\$ 70,390.00		\$ 70,390.00
Transfer in - From Equipment Reserve	\$ -	\$ -		\$ -
Rural Reimbursement	\$ 56,575.00	\$ 46,170.00		\$ 54,700.00
Possible Grant Revenue	\$ -	\$ -		\$ -
Other Revenue	\$ 1,010.00	\$ 505.00		\$ 1,010.00
Total Department Revenue	\$ 138,150.00	\$ 129,635.00	\$ (8,515.00)	\$ 138,600.00
Operation	\$ 75,750.00	\$ 80,180.00		\$ 72,000.00
Possible Grant Expenditure	\$ -	\$ -		\$ -
* Equipment Purchases, Maintenance, or Transfer to Equipment Reserve	\$ 110,993.00	\$ 40,070.00		\$ 121,928.00
Payroll	\$ 2,900.00	\$ 2,650.00		\$ 2,900.00
Total Expenditures	\$ 189,643.00	\$ 122,900.00	\$ (66,743.00)	\$ 196,828.00
<i>Applied Cash Reserves</i>	<i>\$ 51,493.00</i>	<i>\$ 51,493.00</i>		<i>\$ 58,228.00</i>
Net Department Budget	\$ -	\$ 58,228.00	\$ 58,228.00	\$ -
			(FY Budget Surplus)	

Library	2024-25 Budget		Estimated 2024-25	Difference	Proposed 2025-26
Property Tax Revenue	\$	108,519.00	\$	103,390.00	\$ 98,349.00
Transfer in - From Sales Tax	\$	11,310.00	\$	11,730.00	\$ 11,730.00
Transfer in - From Sinking Fund	\$	-	\$	-	
Donations	\$	2,500.00	\$	31,000.00	\$ 2,500.00
Other Revenue	\$	7,750.00	\$	10,000.00	\$ 8,770.00
Total Department Revenue	\$	130,079.00	\$	156,120.00	\$ 26,041.00
					\$ 121,349.00
Operation & Maintenance	\$	36,250.00	\$	44,120.00	\$ 43,000.00
Collection Additions	\$	13,000.00	\$	14,820.00	\$ 14,000.00
Capital Outlay/Transfer to Sinking Fund	\$	-	\$	-	\$ -
Payroll	\$	80,690.00	\$	79,580.00	\$ 81,810.00
3% Cost of Living Adjustment					
Total Expenditures	\$	129,940.00	\$	138,520.00	\$ 8,580.00
					\$ 138,810.00
<i>Applied Cash Reserves</i>	\$	(139.00)	\$	(139.00)	\$ 17,461.00
Net Department Budget	\$	-	\$	17,461.00	\$ -
					17,461.00
					(FY Budget Surplus)

Water Department	2024-25 Budget	Estimated 2024-25	Difference	Proposed 2025-26
Water Revenues (*with recommended rate increase)	\$ 297,700.00	\$ 305,540.00		\$ 313,800.00
Transfer in - From Sinking Fund	\$ -	\$ -		\$ -
Transfer in - From Sales Tax	\$ 61,365.00	\$ 60,070.00		\$ -
DHHS Security Grant	\$ -	\$ -		\$ 10,000.00
SRF Funding/Bond Proceeds	\$ -	\$ -		\$ -
Transfer in from ARPA Special Revenue Account	\$ 140,262.00	\$ 140,262.00		\$ -
Other Revenue	\$ 22,750.00	\$ 15,940.00		\$ 21,450.00
Total Department Revenue	\$ 522,077.00	\$ 521,812.00	\$ (265.00)	\$ 345,250.00
Operation & Maintenance	\$ 152,550.00	\$ 141,130.00		\$ 185,735.00
Capital Projects - Water System Improvements/Extensions	\$ 601,000.00	\$ 562,430.00		\$ -
Capital Outlay (Equipment, etc. or Transfer to Sinking)	\$ 96,587.00	\$ 82,240.00		\$ 24,012.00
Future Development Capital Improvement	\$ -	\$ -		\$ -
Tower Maintenance (transfer unused to sinking fund)	\$ 10,000.00	\$ 1,460.00		\$ 10,000.00
Transfer to Tower Maintenance Sinking Fund	\$ -	\$ 8,540.00		\$ -
2013-14 Well Loan Payments	\$ 16,405.00	\$ 16,405.00		\$ 16,285.00
2018-19 Well Loan Payments	\$ 28,210.00	\$ 28,210.00		\$ 28,105.00
Payroll & Benefits (50% Water Operator/Building Inspector, 25% Sewer Operator, 25% Street Supervisor, 33% Utility Billing Clerk, 25% Maintenance Workers) *14% increase in benefit premiums *3% Cost of Living Adjustment	\$ 136,965.00	\$ 135,500.00		\$ 146,650.00
Total Expenditures	\$ 1,041,717.00	\$ 975,915.00	\$ (65,802.00)	\$ 410,787.00
Applied Cash Reserves	\$ 519,640.00	\$ 519,640.00		\$ 65,537.00
Net Department Budget	\$ -	\$ 65,537.00	\$ 65,537.00	\$ -
			(FY Budget Surplus)	

Sewer Department	2024-25 Budget	Estimated 2024-25	Difference	Proposed 2025-26
Sale of Surplus Property / Material Sales	\$ 500.00	\$ -		\$ 500.00
Sewer Use Revenue (Recommend Rate Increase)	\$ 452,510.00	\$ 451,050.00		\$ 463,300.00
Transfer in - From Sales Tax	\$ 61,365.00	\$ 60,070.00		\$ 30,000.00
Transfer In - From Sewer Sinking Fund	\$ 160,000.00	\$ 160,000.00		\$ -
Transfer in from ARPA Special Revenue Account	\$ 140,262.00	\$ 140,262.00		\$ -
Bond Proceeds	\$ 250,000.00	\$ 242,000.00		\$ 43,050.00
Other Revenue	\$ 17,500.00	\$ 15,455.00		\$ 16,900.00
Total Department Revenue	\$ 1,082,137.00	\$ 1,068,837.00	\$ (13,300.00)	\$ 553,750.00
Operation & Maintenance	\$ 81,425.00	\$ 88,310.00		\$ 91,550.00
Sewer System Improvements/Extensions/Sludge Application Project	\$ 443,000.00	\$ 438,710.00		\$ -
Sewer System Maintenance Projects (Manhole and Sewer Line Rehab)	\$ 176,000.00	\$ 176,000.00		\$ 73,050.00
Capital Outlay (Equipment, etc. or Transfer to Sinking)	\$ 73,555.00	\$ 50,000.00		\$ 26,072.00
Future Development Capital Improvement	\$ -			\$ -
WWTF Financing Payments	\$ 219,172.00	\$ 223,520.00		\$ 220,000.00
Payroll & Benefits (50% Sewer Operator, 15% Water Operator/Building Inspector, 25% Street Supervisor, 33% Utility Billing Clerk, 25% Maintenance Workers) *14% increase in benefit premiums *3% Cost of Living Adjustment	\$ 130,925.00	\$ 133,700.00		\$ 143,615.00
Total Expenditures	\$ 1,124,077.00	\$ 1,110,240.00	\$ (13,837.00)	\$ 554,287.00
<i>Applied Cash Reserves</i>	<i>\$ 41,940.00</i>	<i>\$ 41,940.00</i>		<i>\$ 537.00</i>
Net Department Budget	\$ -	\$ 537.00	\$ 537.00	\$ -
			(FY Budget Surplus)	

Solid Waste Department	2024-25 Budget	Estimated 2024-25	Difference	Proposed 2025-26
Garbage Use Revenue (NO rate changes)	\$ 295,500.00	\$ 295,505.00		\$ 295,500.00
Grant Income (Tire Collection)	\$ -	\$ -		\$ 22,790.00
Other Revenue	\$ 2,000.00	\$ -		\$ 2,500.00
<i>Total Department Revenue</i>	\$ 297,500.00	\$ 295,505.00	\$ (1,995.00)	\$ 320,790.00
Operation & Maintenance	\$ 7,650.00	\$ 9,530.00		\$ 9,150.00
Contract Costs (Solid Waste, Grass Pile, Tree Pile, Clean up Days)	\$ 230,000.00	\$ 198,120.00		\$ 225,000.00
Transfers Out (General)	\$ 60,600.00	\$ 60,600.00		\$ 75,000.00
Capital Outlay (Or Transfer to Sinking)	\$ -	\$ 7,500.00		\$ 4,275.00
Payroll & Benefits (34% Utility Billing Clerk) *14% increase in benefit premiums *3% Cost of Living Adjustment	\$ 31,480.00	\$ 28,620.00		\$ 30,730.00
<i>Total Expenditures</i>	\$ 329,730.00	\$ 304,370.00	\$ (25,360.00)	\$ 344,155.00
<i>Applied Cash Reserves</i>	\$ 32,230.00	\$ 32,230.00		\$ 23,365.00
Net Department Budget	\$ -	\$ 23,365.00	\$ 23,365.00 (FY Budget Surplus)	\$ -

G.O. Bond Fund	2024-25 Budget	Estimated 2024-25	Difference	Proposed 2025-26
Property Tax Revenue - Pool Bonds	\$ 108,990.00	\$ 99,760.00		\$ 100,960.00
Property Tax Revenue - Other GO Bonds	\$ 50,000.00	\$ 45,770.00		\$ 30,409.00
In Lieu of Tax and Pro Rate	\$ 4,100.00	\$ 24,210.00		\$ 23,295.00
Transfer in - Sales Tax (Pool Bond)	\$ 113,100.00	\$ 117,320.00		\$ 117,320.00
Transfers in (Street)	\$ 117,158.00	\$ 117,158.00		\$ 119,665.00
Bond Proceeds {Net} - (2025 Sewer)	\$ -	\$ -		\$ 243,050.00
Total Department Revenue	\$ 393,348.00	\$ 404,218.00	\$ 10,870.00	\$ 634,699.00
Transfer Bond Proceeds to Sewer	\$ -	\$ -		\$ 43,050.00
2024 Sewer BANS payoff	\$ -	\$ -		\$ 204,000.00
2025 Sewer Construction Bonds	\$ -	\$ -		\$ 24,031.00
2024 - Water Construction Bonds	\$ 50,000.00	\$ 24,727.00		\$ 27,413.00
2018 Street Construction Bonds	\$ 117,158.00	\$ 117,158.00		\$ 119,665.00
2017 Pool Bonds - Refunded	\$ 220,320.00	\$ 220,320.00		\$ 216,540.00
Total Expenditures	\$ 387,478.00	\$ 362,205.00	\$ (25,273.00)	\$ 634,699.00
<i>Applied Cash Reserves</i>	<i>\$ (5,870.00)</i>	<i>\$ (5,870.00)</i>		<i>\$ -</i>
Net Department Budget	\$ -	\$ 36,143.00	\$ 36,143.00	\$ -
			(FY Budget Surplus)	
Municipal Lottery (Keno) Fund	2024-25 Budget	Estimated 2024-25	Difference	Proposed 2025-26
Keno Revenue	\$ 11,000.00	\$ 8,820.00		\$ 9,000.00
Total Department Revenue	\$ 11,000.00	\$ 8,820.00	\$ (2,180.00)	\$ 9,000.00
Operating Expenses	\$ -	\$ 50.00		\$ -
Transfers Out	\$ 11,680.00	\$ 8,990.00		\$ 9,460.00
Total Expenditures	\$ 11,680.00	\$ 9,040.00	\$ (2,640.00)	\$ 9,460.00
<i>Applied Cash Reserves</i>	<i>\$ -</i>	<i>\$ -</i>		<i>\$ 460.00</i>
Net Department Budget	\$ (680.00)	\$ (220.00)	\$ 460.00	\$ -
			(FY Budget Surplus)	

Sales Tax Fund	2024-25 Budget	Estimated 2024-25	Difference	Proposed 2025-26
Interest Income	\$ 10,500.00	\$ 11,350		\$ 11,000.00
Sales Tax Revenue - One Cent (Capital Projects)	\$ 228,825.00	\$ 234,630		\$ 234,630.00
Sales Tax Revenue - One Cent (ED)	\$ 228,825.00	\$ 234,630		\$ 234,630.00
Sales Tax Revenue - 1/2 Cent (Fire)	\$ 67,870.00	\$ 70,390		\$ 70,390.00
Sales Tax Revenue - 1/2 Cent (Police)	\$ 22,620.00	\$ 23,460		\$ 23,460.00
Sales Tax Revenue - 1/2 Cent (City Hall)	\$ 11,310.00	\$ 11,730		\$ 11,730.00
Sales Tax Revenue - 1/2 Cent (Library)	\$ 11,310.00	\$ 11,730		\$ 11,730.00
Sales Tax Revenue - 1/2 Cent (Pool Bond)	\$ 113,100.00	\$ 117,320		\$ 117,320.00
Motor Vehicle Sales Tax Revenue	\$ 75,000.00	\$ 69,270		\$ 70,000.00
Total Department Revenue	\$ 769,360.00	\$ 784,510.00	\$ 15,150.00	\$ 784,890.00
Transfer to Street Fund for Improvements	\$ 61,365.00	\$ 60,070		\$ 60,070.00
Transfer to Water - Infrastructure Fund	\$ 61,365.00	\$ 60,070		
Transfer to Sewer - Infrastructure Fund	\$ 61,365.00	\$ 60,070		\$ 30,000.00
Transfer to Park - Capital Projects	\$ 15,005.00	\$ 14,780		\$ 110,320.00
Transfer to General Adm - Housing Program Benefits	\$ 40,225.00	\$ 39,650		\$ 21,640.00
Transfer out to Albion Economic Development (from Fund Balance)	\$ 228,825.00	\$ 244,330		\$ 234,630.00
Transfer to Fire Dept - Equipment Reserve	\$ 67,870.00	\$ 70,390		\$ 70,390.00
Transfer to Police - Capital Projects, Equip, Maint.	\$ 22,620.00	\$ 23,460		\$ 23,460.00
Transfer to Library - Capital Projects, Equip, Maint.	\$ 11,310.00	\$ 11,730		\$ 11,730.00
Transfer to General (City Hall) - Capital Projects, Equip, Maint.	\$ 11,310.00	\$ 11,730		\$ 11,730.00
Transfer to GO Debt - Pool Bond	\$ 113,100.00	\$ 117,320		\$ 117,320.00
Motor Vehicle Sales Tax to Street Dept	\$ 75,000.00	\$ 69,270		\$ 70,000.00
Transfer to Pool - Improvements/Maintenance	\$ 50,000.00	\$ 30,700		\$ 38,600.00
Transfer to G.O. Bond Fund	\$ -	\$ -		
Total Expenditures	\$ 819,360.00	\$ 813,570	\$ (5,790)	\$ 799,890.00
<i>Applied Cash Reserves</i>	<i>\$ 50,000.00</i>	<i>\$ 50,000.00</i>		<i>\$ 15,000.00</i>
Net Department Budget	\$ -	\$ 20,940.00	\$ 20,940.00	\$ -
			(FY Budget Surplus)	

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The City's Capital Improvement Plan is developed by the City based upon critical community needs as well as citizen concerns expressed in regular surveys.

Red Flag - High Need:

<u>Sewer Rehabilitation</u>	Following video camera survey of collection lines we're starting to prioritize rehabilitation including Manholes and Sewer Main lining and are dedicating funds for these activities **Funds are currently lacking for 2025-2026 Budget Year - will likely focus on Man Holes.
<u>Water and Sewer Extensions</u>	Extention of Services and Fire Protection to Developed Properties annexed in 2022 - contract awarded for 2024-25 - Complete
<u>Civil Defense Siren Improvements</u>	Creating a plan to replace two sirens with larger coverage area to cover all developed areas within the ETJ. One siren replaced in 2024-25. Another planned for 2025-26.
<u>Repair Pool Leak</u>	COMPLETE. Speed Services repaired this spring
* Playground Equipment Updates - including accessible features	Eli Porter Memorial Project - COMPLETE **Park on Clark Street Project - Awarded Rural Community Recovery Program Grant - 2025-2026
<u>* Assurance of safe drinking water</u>	New Well online in 2020; however, wells 2 and 3 collapsed and are decommissioned. Mayor recommends planning for new well in deeper water formation further south.

Orange Flag - Moderate to High Need:

* Recreational Walking/Running Trails	Added to the Capital Improvement Plan in 2016 - Phase I completed in 2018. <u>Phase 2, linking Fuller Park, Clark Park, and Sports Complex - 2025-26 - Awarded Grant.</u> **Due to opnion of Cost, may need to break this project into sub-phases AND/OR raise more funds.
* Campground Expansion	Added to Capital Improvement Plan in 2016. <u>20 sites with Water and Electricity added in FY '21-22.</u> *Sewer to be extended '25-27 following the sewer main project through South Park Subdivision
* Irrigation System for Sludge Application	Qualifying use of ARPA funds. Project would be more efficient method of application, could rotate crops and also potentially apply compost from grass pile on crop ground ourselves, rather than pay to have it hauled away. *Target for FY '26-27
* Sports Complex Improvements	*Based on 2019 input from parents and coaches. Albion Baseball has prioritized a batting cage project (24-26). In future should consider replacing aged light poles, relocate transformers, additional fencing, drainage improvements, new concession stand. Target for '27-29

Yellow Flag - Moderate Need:

* General Street Conditions/Maintenance	Annual Maintenance Program included in O&M Budget (Crack sealing every year. Significant Microsurfacing occurred 2017 & 2024) ON GOING
Street Paving - 11th to Fuller and Park View Streets	Mayor Jarecki's "Bucket-List" Item
* C-2 - Commercial Alley Paving	Prioritizing several commercial alleys a year to be funded by sales tax funds. ON GOING
* Trees in Public Spaces	Added to Parks Operation & Maintenance Budget
* Storm Water Drainage Improvements	Phases I thru III Complete - 2016-2020 Necessity of future phases to be determined

City of Albion Capital Improvement Plan - by Department

Street Department

Funds Available for Capital Projects

\$18,880	Cash Balance/Budget Suplus - 9/30/2025
\$0	Excess Highway Allocation and Motor Vehicle Taxes/Fees
\$60,070	Sales Tax for Street Improvements
\$0	2025-2026 Transfer in from Street Equipment Reserve

\$78,950 Total Estimated Resources Available for Street Department Capital Improvements and Additions 2025-26

Projects Estimated Cost

\$30,000	2026 Crack Sealing & Maintenance Program
\$5,000	2026 Storm Sewer Maintenance Program
\$30,700	2025-26 - Street Repairs and Alley Paving

\$65,700 Total 2024 Maintenance Items

\$12,000 General Capital Outlay/Equipment 2025-26

\$1,250 Remainder for Projects/Equipment - or carry forward to next fiscal year.

\$300,000	Estimated - Project 108 - 11th Street South of Fairview - 6 year Plan
\$250,000	Estimated - Project 109 - 11th Street South of Fairview - 6 year Plan
\$20,000	Estimated - Project 87 - Fuller Street back to gravel - 6 Year Plan
\$450,000	Estimated - Project 106 - Main Street and Church Street - RCP Storm Sewer - 6 year plan
\$450,000	Estimate needs revised - Project 88 - Sale Barn Road - 5th Street to Hiway 14 - Drainage structures to existing storm drainage - 6 year plan

\$1,470,000 Total Estimated Cost of Known Planned Projects & Capital Expenditures

\$250,000	2030 Asphalt Maintenance Program - Microsealing and/or Armorcoating Surfaces
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General

Funds Available for Capital Projects

\$11,730	Sales Tax Revenue - For General/City Hall Improvements/Maintenance FY25-26
\$11,584	Sinking Fund for General/City Hall Improvements/Maintenance
\$8,295	Cash Balance/Surplus from FY24-25
\$13,391	Tax Revenues from FY25-26
\$0	Potential Grant Funding - FEMA Hazard Mitigation (75/25 Grant for Sirens)

\$45,000 Total Resources Available for General Fund Capital Improvements 2025-26

Projects Estimated Cost

\$10,000	General Capital Outlay
\$35,000	Tornado Siren Replacement - behind Applied Connective (24-25)
\$185,000	City Hall Parking Improvements 26-28

Parks Department	
<u>Funds Available for Capital Projects</u>	
\$138,745	Cash Reserved for Cardinal Cage Project / Park on Clark-Trail Project
\$258,185	Expected Donations for Albion Baseball Batting Cage Project
\$110,320	Sales Tax Transfer for Capital Projects (Park on Clark & Trail)
\$125,000	Expected Donations for Park on Clark Street Project
\$830,705	*Rural Community Recovery Program Grant
\$1,462,955	Total Resources Available for Parks Department Capital Outlay 2024-25
<u>Project Estimated Cost</u>	
\$396,930	Albion Baseball - Batting Cage Project
\$533,013	Estimated - Clark Street Park Accessible Improvements (2025-2026) - pending plan and funding *
\$533,012	Estimated - Boone County Trail System Future Phase (2025-26) - Pending plan and funding *
\$1,462,955	Total Estimated Cost of Capital Projects/Purchases - 25-26
\$0	Remainder for Projects - Allocate or Carry into 2025-26
\$300,000	Estimated - Sports Complex Improvements - Replace Light Systems (26-28)
\$35,000	Estimated - Sports Complex Improvements - Central Drain System Behind Fields (24-28)
\$0	Sports Complex Improvements - New concessions stand/RR Building (26-30) - no estimate of cost yet.
Pool Department	
<u>Funds Available for Capital Projects</u>	
\$0	City Sinking Funds reserved for Pool Project - Future Improvement and Maintenance
\$38,600	Sales Tax Transfer for Improvements/Maintenance
\$38,600	Total Resources Available for Pool Department Capital Improvments 2024-25
<u>Projects Estimated Cost</u>	
\$10,000	Pool Equipment, Parts, Repairs
\$28,000	Repaint Pool - 25-26
\$15,000	Additional Manhole for access to spray pad piping and valves & repair spray feature - 26-27
\$38,000	Total Estimated Cost of Known Projects through 2026

Library Department

Funds Available for Capital Projects

\$183,365 Total Resources Available for Library Department Capital Improvements 2025-26

Projects Estimated Cost

\$183,365

Make old basement accessible Project for 2025-27 - No cost estimate yet (Library board investigating)

\$183,365 Total Estimated Cost of Known Projects

Fire Department

Funds Available for Capital Projects

\$230,000

Estimated Equipment Sales Tax Reserve Balance - 9/30/25

\$70,390

2025-26 Transfer in from Sales Tax for Equipment and Maintenance

\$300,390 Total Resources Available for Fire Department Capital Improvements 2024-25

Projects Estimated Cost

\$121,928

Uniforms, Equipment Maintenance, Equipment Purchases (funded by sales tax/sinking funds) - unused transferred to future equipment sinking fund

\$121,928 Total Estimated Cost of Known Projects

\$178,462 Remainder for Equipment & Maintenance in Fire Dept Fund - Allocate or Carry into 2025-26

Water Department	
<i>Budgeted Funds Available for Capital Projects</i>	
\$24,012	Cash Reserves for Capital Projects
\$24,012 Total Resources Available for Water Department Capital Improvements 2025-26	
<i>Future Projects Estimated Cost</i>	
\$24,012	Capital Outlay For Water Equipment/Improvements
\$24,012	Total Capital Expenditures for 2025-26
Priority 2 Annexation Water Projects - FUTURE YEARS	
\$266,300	Annexation Area 1-B Group 1B - Undeveloped Lots - N of State Street near Fairgrounds Road
\$66,000	Annexation Area 1-D -Group 3B - Undeveloped Lots on 4th South of Fairview - future 6" main
\$332,300	2026 & Beyond
\$0	Future Developments Reserve - 2025 & Beyond
\$1,500,000	New Well/Distribution/Transmission Expansion (2026-30)
\$1,832,300 Total Estimated of Current/Future Projects	

Sewer Department	
<i>Budgeted Funds Available for Capital Projects</i>	
\$26,702	Cash Reserves
\$30,000	Sales Tax for Future Developments
\$56,702 Total Resources Available for Sewer Department Capital Improvements 2025-26	
 <i>Future Projects Estimated Cost</i>	
Priority System Upgrade and Rehab Projects - '25-26	
\$30,000	Manhole Projects/Sewer Inspection/Other Maintenance and Improvements
\$26,702	General Capital Outlay - Equipment, etc.
\$56,702	2025-26 Total
\$56,702 2025-2026 - Total Planned Capital Expenditures	
 Priority System Upgrade and Rehab Projects - '26-28	
\$125,000	Sludge Application / Irrigation ('26-28)
\$500,000	Sewer Main Lining Rehab
\$625,000	Total Priority System Upgrade and Rehab Projects 2025-2027
 Priority 2 Annexation Sanitary Projects - 2027 & Beyond	
\$334,000	Annexation Area 1-B Group 1B - Undeveloped Lots - State Street near Fairgrounds Road
\$495,000	Annexation Area 1-C Group 2B - Old Mill Road and Norco Road
\$110,000	Annexation Area 1-D Group 3B - Undeveloped Lots on 4th South of Fairview - future 8" main
\$151,700	Annexation Area 1-F Future Sanitary along Hwy 14 across front of Applied/FSA office lots
\$1,090,700	2026 & Beyond Total
\$0	<i>Future Developments Reserve</i>
 \$1,715,700 Total Estimated Cost Current/Future Projects	