



AGENDA MEMO

MEETING NAME: Albion City Council

DATE: June 13, 2023

ITEM NAME: CONSIDER REQUEST OF AEDC FOR THE CITY TO FUND A PORTION OF THE LEVANDER FUNERAL HOME WATER AND SEWER MAIN INFRASTRUCTURE DEVELOPMENT WITH \$39,050.00 IN CAPITAL IMPROVEMENT SALES TAX FUNDS

PRESENTER(S):

BACKGROUND INFORMATION:

Mayor Jarecki and Administrator Devine were sent a letter by AEDC Board President Jeff Jarecki requesting that this item be considered at the June City Council meeting. Please see the attached Letter.

Fiscal Note/Administrator Note: The City receives about \$290,000-320,000 per year (depending upon the year) in Sales Tax that is allocated (by the 2018 ballot question) towards Public Capital Improvements and the City Council approves budgeted transfers of Capital Improvement Funds with the Annual Budget. This fiscal year those funds are being transferred to the Street Department to support the paving of the commercial alleys as well as overlaying of asphalt streets in town.

The City of Albion prepares a Capital Improvement Plan each year in conjunction with the budget in order to prioritize future project execution. Execution of the Capital Improvement Plan is dependent upon a few major factors: 1) Priority; 2) Available Resources; and, 3) Project Readiness (the time it takes to develop plans and prepare for project – sometimes additional outside fundraising is a time/readiness factor here as well).

It is my opinion that if the City Council wishes to pursue funding of this and/or other future infrastructure developments with the Capital Improvement Sales Tax Funds, such projects should be included in the Capital Improvement Plan and then prioritized accordingly with other planned projects OR the Council should specifically designate a portion of those annual funds to be used for Infrastructure Development Projects only. It would be wise to determine criteria for when and what amount of those funds could be used to assist developers with new infrastructure development.

The current Capital Improvement Plan is also enclosed.

****It's also important to note that we've recently video inspected ½ of the City's existing sewer mains and have identified a significant amount of areas that are in need of rehabilitation – heavy cracks, partial collapses, manhole installation/replacement, etc.**

DISCUSSION:

MOTION:

BY:

2ND:

ROLL CALL: Porter _____ Dailey _____ Johnson _____ Tisthammer _____

SUMMARY OF DECISION: