

**City Administrator's Report
June 8, 2023**

Public Works

The City will be working with JEO to further evaluate plans for extending Water and Sewer infrastructure into annexed areas, including assistance with creating improvement districts to finance the construction of new utilities. Existing funding options include a combination of special assessments, capital improvement sales tax, and possibly some future utility revenues.

Street

Mayor approved C&J Construction for paving of alleys by the Car Wash/Subway; Casey's/B&G/Schalks; and, Well's Hallmark/AEDC. **The alley by Wells/AEDC to be done first.**

We also received one proposal for microsurfacing half of Albion's asphalt roadways. Sta-Bilt Construction will be scheduling the project in late summer/early fall.

Water

An odd contaminant associated with rubber production industry has been indicated in Well 5 – although it's not at threatening levels we are monitoring as this is very out of place. We're told that there have been no other cases in the State. **No new information.**

Sewer

We have received estimates for pivot irrigation for sludge application – currently waiting for JEO to provide guidance on connection to existing sludge pump system, permitting requirements, and clean water connections. To be funded by ARPA funds.

New Manholes – old lamphole/cleanouts are collapsing and to be replaced with new manholes.

Sewer lining – based upon video inspection we need to start prioritizing lining sewers starting in fiscal year 2023-2024.

Parks/Rec

Project

After review of initial design, JoAnn Porter and I have asked for some revisions. Will have more to present to the council in the near future. The initial project budget based on the initial design is in the area of \$350,000. The City currently has \$100,000 of capital improvement funds committed to this project.

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Pool

We are fully staffed; however, have some availability issues of lifeguards on specific dates.

***There is a significant piping leak at the pool; however, we do have drain-tile surrounding the pool tub which is carrying/pumping the water away. Jon Porter/Speed Services is assisting in evaluating and solving this issue. It is causing a high use of chemicals, but we are able to continue operating. Will continue to monitor this issue.**

General Administration / Other:

Property Maintenance Code Update

Two of the three structures ordered for demolition by the City Board of Health in June 2022 have been demolished. The third demotion is pending asbestos inspection.

The Albion Board of Health has issued 4 new demolition orders in January 2023 and one of those structures has already been demolished. The others have been scheduled to be demolished by the property owners – one is pending removal of personal property and asbestos evaluation.

AEDC/City Housing Initiative

AEDC has been awarded a \$1 Million Rural Workforce Housing Grant and is very encouraged by local support as they raised well over the maximum \$500,000 local match amount.

Maggie is progressing on project management work for the City's website/social media presence including integration of City meeting Agenda, Minutes, Ordinances/Codes, Citizen Requests, and Permitting.

Maggie will be working on developing a community housing specific survey with NENEDD.

Planning Commission Vacancy

Mike Pugh resigned due to relocating to Florida for a career opportunity. Makenzie Harris' resignation is expected as she will also be moving. ***Please direct any interested parties to City Hall or to the Mayor.**

Attached is the current month Sales Tax Report – showing the monthly trend of sales tax receipts.
Also attached is an unaudited Treasurer's Report/Budget Performance Report and an unaudited Balance Sheet Comparison Report.