



AGENDA MEMO

MEETING NAME: Albion City Council

DATE: September 22, 2026

ITEM NAME: **CONSIDER APPROVAL OF PROPOSAL AND MASTER SERVICES AGREEMENT WITH BLACK MOUNTAIN SOFTWARE, LLC AND AUTHORIZE THE MAYOR TO SIGN THE SAME**

PRESENTER(S):

Andrew Devine, Amber Wynn

BACKGROUND INFORMATION:

Amber Wynn has spent several months reviewing potential software products that could offer online bill pay for our citizens. However, as I reported through the budget process, in addition to providing online bill pay options for customers we've also identified the opportunity to evaluate software products also integrate our utility billing, accounts receivable, accounts payable, fund accounting, and payroll processes. Quickbooks Desktop support end of life occurs in 2027 and Amber has not been pleased with the Utility Billing software support since our current Utility Billing Software provider was sold to a larger company.

After receiving peer recommendations, product demonstrations, and price quotes from several vendors - as well as performing due diligence in reference checks with actual users of the products - Amber, Sharon, and Myself recommend a transition to the Black Mountain Software platform.

Please see the attached proposal. There are two fee schedules. One for initial transition/implementation of our current data into the new platform; and, another for the annual software licenses.

Approval is recommended. The transition would likely occur over the late fall/winter months.

DISCUSSION:

MOTION: APPROVE THE PROPOSAL AND MASTER SERVICES AGREEMENT WITH BLACK MOUNTAIN SOFTWARE, LLC AND AUTHORIZE THE MAYOR TO SIGN THE SAME

BY:

2ND:

ROLL CALL: Porter _____ Tisthammer _____ Dailey _____ Johnson _____

SUMMARY OF DECISION: