

City Administrator's Report
May 9, 2024

Water & Sewer Improvement Project

We are extremely close to being able to bid this major project.

- **JEO has plans and specs 90% complete;**
- **The project not only includes extensions to serve developed annexed areas, but also to:**
 - **Upsize critical water mains improve fire protection and water volume to fire station;**
 - **Provide additional entry point from our water wells and water tower to the water distribution system; and,**
 - **Provide sanitary sewer access to the recent addition to the public campgrounds.**
- **Tentative Project Schedule:**
 - **June 11, 2024: Approve Plans and Specs**
 - **June 19, 26, & July 3rd, 2024: Advertise for Bids**
 - **July 11th, 2024 2:00pm: Bid Opening**
 - **July 16th, 2024: Award Bid**
 - **July 1, 2025: Project Completion**
- **I've met with financing advisor to develop a financing plan, the initial outlay looks like this:**
 - **Bond financing to General Obligation Debt for the entire project including the annexed area extensions, public improvements for fire protection, water distribution, and campground sewer access is estimated to impact levy up to \$.08 - \$.10 depending upon final terms at time of execution;**
 - **The valuation of the developed annexations provided an estimated levy impact of \$.06.**
 - **Our levy has been considered low and has been extremely manageable for decades and while no one wants to see levy increases, this is manageable and justifiable for the benefit to the public and to those already developed properties that were recently annexed, adding valuation to the city.**

Water

Warren and Amber working on the required lead service line inventory report and map.

Well 5 is back up again. Warren has sampled for PFA's and is awaiting the test results, we are expecting these result to be back to normal levels.

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Streets

No Parking / Load-Unload zones previously approved will be designated appropriately as soon as possible.

Concrete work on South 11th Street has been completed. Street Department is prioritizing projects including but not limited to the intersection of 1st and Park Streets and the intersection of 10th and Main Streets.

Sta-Bilt Construction to be here in early spring – now after School is out due to parking issues – to complete micro surfacing of asphalt streets south of Hwy 91/State Street.

Parks/Rec

Staffing

I expressed to staff that I have high expectations for the appearance of our grounds this year and do not want excess grass lying in our public parks and ballfield outfields; however, early season mowing is a challenge without seasonal staff. We are eager to get our seasonal staff on board in the next week.

Pool

Plan to fill the pool on May 16th and open on Thursday, May 30th. It appears that we will have to continue to monitor the piping leak this season. I am concerned that if it continues to leak at a high level that our chemical treatment costs will continue to be exceedingly high.

General Administration / Other:

I'm currently working on property/deed conflict including the property where the newest public works building is located and where Kav's Tire newest addition is located. I've had the property surveyed and it appears that there is a conflict with the intended quit claim deed that the railroad provided to the city and the recorded legal description on the quit claim deed itself.

Warren Myers has been reviewing nuisance ordinance of other communities and has asked me and City Attorney Wright to review our ordinance in order to simplify and clarify some provisions. This may be presented to council for consideration in the near future following our review.

Planning Commission Vacancy

There is still one (1) vacancy.

***Please direct any interested parties to City Hall or to the Mayor.**

Attached is the current month Sales Tax Report – showing the monthly trend of sales tax receipts.
Also attached is an unaudited Treasurer's Report/Budget Performance Report and an unaudited Balance Sheet Comparison Report.