



## 4/9/2024 - CITY COUNCIL REGULAR MEETING

TUESDAY, APRIL 09, 2024 at 7:30 PM

COUNCIL CHAMBERS, ALBION CITY HALL, 420 W MARKET ST. ALBION, NE 68620

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# MINUTES

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A Regular Meeting of the Albion City Council of the City of Albion, Nebraska was convened in open and public session at 7:30 p.m. on April 9, 2024 at Albion City Hall, 420 West Market St., Albion, NE. Notice of this meeting along with the agenda was simultaneously given in advance to all members of the Board. Notice of this meeting was given in advance by publication, a designated method for giving notice; a copy of proof of publication is attached to these minutes. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public. The meeting was recorded using an audio recording device and such recording is available for inspection at the office of the City Clerk.

### CALL TO ORDER

A copy of the open meetings act is posted and is provided for the public on the billboard of the Council Chambers.

### ROLL CALL

Present were Mayor Jarecki and Councilmembers Marcus Johnson, Jack Dailey, and Jon Porter. Absent was Councilmember Jason Tisthammer.

City staff present were City Administrator Andrew Devine, Deputy Clerk Sharon Ketteler, City Attorney Darren Wright, and Lieutenant Joe Predmore.

Councilman Porter made a motion to excuse the absence of Jason Tisthammer, seconded by Dailey. Voting Yea: Johnson, Dailey, Porter. Voting Nay: None. Motion carried.

### MAYOR'S COMMENTS

Mayor Jarecki congratulated the Boone Central Speech Team for their State Championship. The Mayor also introduced and welcomed Alea Mullings and Jill Noble of the Albion Area Arts Council.

### APPROVAL OF MINUTES

#### 1. APPROVAL OF MINUTES OF THE March 12, 2024 CITY COUNCIL MEETING

Councilman Johnson made a motion to approve the minutes of the March 12, 2024 City Council Meeting, seconded by Porter. Voting Yea: Johnson, Porter, Dailey. Voting Nay: None. Motion carried.

## OLD BUSINESS

### **2. CONSIDER MEMORANDUM OF UNDERSTANDING WITH TOWN AND COUNTRY VET CLINIC REGARDING THE CONTROL OF STRAY ANIMALS IN THE CITY OF ALBION, NEBRASKA**

City Attorney Wright stated that he has not heard back from Town & Country Vet Clinic yet.

Councilman Johnson made a motion to postpone action on Memorandum of Understanding until the next city council meeting, seconded by Dailey. Voting Yea: Porter, Johnson, Dailey. Voting Nay: None. Motion carried.

## NEW BUSINESS

### **3. CONSIDER RECOMMENDATION OF MAYOR JARECKI, ADMINISTRATOR DEVINE, AND JOANN PORTER FOR ACCEPTANCE OF PROPOSAL FOR THE ELI PORTER MEMORIAL PROJECT AT FULLER PARK AND TO AUTHORIZE THE MAYOR TO EXECUTE THE PURCHASE THROUGH THE SOURCEWELL COOPERATIVE PURCHASING PROGRAM**

Administrator Devine explained that the City of Albion received three proposals for the Eli Porter Memorial Project. Mayor Jarecki, Administrator Devine, and JoAnn Porter reviewed the proposals and decided upon the proposal from Creative Sites/BCI Burke. Devine listed several factors which led to their decision, including an established relationship with a Nebraska-based project representative, the quality and value of the design, the warranty, and their SourceWell Cooperative Purchasing Contract. Since the City of Albion is a SourceWell Cooperative Purchasing Member, we will be able to amend the purchase agreement with a simple change order to allow for modifications to the design (not to exceed the funds that were raised for the project). Since Creative Sites/BCI Burke are a SourceWell member, we would be able to purchase that like we would purchase a State bid without doing a formal bid process. Creative Sites/BCI Burke also reduced their preliminary quote from last fall by approximately eight percent; giving the City an opportunity to add or change features. Devine stated we are expecting more donations to come in for this project. The playground will be placed immediately north of the pool. Dailey asked if there was room for it. Devine stated that 1 mature tree will need to be removed; and 1 young tree could be relocated.

Porter made a motion to approve the proposal of Creative Sites/BCI Burke, authorize the Mayor to execute the purchase through the SourceWell Cooperative Purchasing Program, and to authorize the Mayor to approve project revisions within the project budget which may include future donations; seconded by Johnson. Voting Yea: Dailey, Johnson, Porter. Voting Nay: None. Motion carried.

### **4. CONSIDER STREET CLOSURE REQUEST OF DOWNTOWN STREETS FOR COMMUNITY EVENTS**

Council members reviewed the list of requested temporary downtown street closures for future events. Most requests were the same as previous years. Alee Mullings of the Albion Area Arts Council stated they would like to extend the street closure on July 4th to the Dotted Daisy area to allow for food vendors who might have generators. This would keep the noise out of the general event area.

Councilman Dailey made a motion to approve street closure requests as presented, seconded by Porter. Voting Yea: Dailey, Johnson, Porter. Voting Nay: None. Motion carried.

**5. CONSIDER RIGHT OF WAY PERMIT APPLICATIONS AND/OR RENEWALS OF: EAGLE COMMUNICATIONS; GREAT PLAINS COMMUNICATIONS; AND, FRONTIER COMMUNICATIONS**

Clerk Devine stated he has received 1 application so far. It is from Viaero Fiber Networks, so they should be added to the list for right of way application approvals.

Councilman Porter made a motion to approve Right of Way applications and/or renewals of Eagle Communications, Great Plains Communications, Frontier Communications, and Viaero Fiber Networks, conditional upon receipt of required documents and annual fee; seconded by Johnson. Voting Yea: Johnson, Dailey, Porter. Voting Nay: None. Motion carried.

**RESOLUTIONS**

**6. CONSIDER INTRODUCTION AND APPROVAL OF RESOLUTION 108(24) REGARDING APPOINTMENT OF CITY OF ALBION NUISANCE OFFICER**

Council members reviewed the resolution. Clerk Devine noted that Warren Myers is interested in serving as the City of Albion Nuisance officer since he has also been working with property maintenance code procedures. Both Devine and Mayor Jarecki recommended Myers for the position.

Councilman Johnson made a motion to introduce and approve Resolution 108(24) regarding the appointment of the City of Albion Nuisance Officer, seconded by Dailey. Voting Yea: Porter, Johnson, Dailey. Voting Nay: None. Motion carried.

**ORDINANCES**

**7. None**

**REPORTS**

**8. City Administrator Report**

City Administrator report to the City Council regarding the status of various city departments, city activities, and city financial reports.

Administrator Devine had previously provided a written report for council review. Devine added that Well #5 was reinstalled today. Devine also stated the City is in desperate need of a pool manager and assistant pool manager for the upcoming season; and, has received one (1) application for the Economic Development and Housing Director.

**9. CONSIDER BILLS FOR APPROVAL**

**\*REVIEW MONTHLY BILLS REPORT AND CONSIDER FOR APPROVAL AND PAYMENT**

Councilman Porter made a motion to approve bills report for payment and affirm all paid claims as presented, except for bill by Speed Services; seconded by Johnson. Voting Yea: Porter, Dailey, Johnson. Voting Nay: None. Motion carried.

Councilman Dailey made a motion to approve Speed Services bill for payment, seconded by Johnson. Voting Yea: Dailey, Johnson. Voting Nay: None. Abstaining: Porter. Motion carried.

**10. CONSIDER EMPLOYEE EVALUATIONS AND STEP-RAISES FOR APPROVAL**

Councilman Porter made a motion to approve the employee evaluations and step-raises for Sharon Ketteler and Corey Zoubek, seconded by Johnson. Voting Yea: Porter, Dailey, Johnson. Voting Nay: None. Motion carried.

**ITEMS TO BE PUT ON NEXT MEETING AGENDA**

**11. Next Regular Meeting: May 14, 2024 - 7:30pm**

\*Memorandum of Understanding with Town & Country Vet Clinic

**12. Public Comment for Future Consideration**

None.

**ADJOURN**

At 7:53 p.m. Council Member Dailey made a motion to adjourn the meeting, seconded by Porter. Voting Yea: Porter, Dailey, Johnson. Voting Nay: None. Motion carried.

I the undersigned Clerk hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Mayor and Council; that all subjects included in the foregoing proceedings were contained in the Agenda for the meeting, kept continually current and available for inspection at the office of the Clerk; that such subjects were contained in said Agenda for at least 24 hours prior to said meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for the examination and copying of the public; that said minutes were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting notification of meetings of said body were provided advance notification of the time and place of said meeting and subjects to be discussed at said meeting.

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James Jarecki, Mayor

ATTEST:

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Sharon Ketteler, Deputy Clerk