

City Administrator's Report
April 4, 2023

Street

Street department is no longer leasing a mini-excavator as it didn't get the use we anticipated. The Street department is now leasing a smaller utility tractor that can also be outfitted with a smaller backhoe for smaller digs than what we need our main backhoe for. This tractor is better suited for maintaining alleys than the Case that is utilized for larger projects, snow removal, and sludge application.

According to our maintenance schedule we've budgeted microsurfacing of all asphalt streets this year. I have contacted several contractors for proposals and unit prices are over 2 times higher than what they were 5 years ago, so will likely only be able to have about ½ our asphalt streets at this time and look at our budget for the other half in a future year. I'll be re-prioritizing those and getting new proposals soon.

Water

An odd contaminant associated with rubber production industry has been indicated in Well 5 – although it's not at threatening levels we are monitoring as this is very out of place. We're told that there have been no other cases in the State. **No new information.**

Sewer

Johnson Service has inspected and jetted another ¼ of the City's public sewer collection mains. Problem areas were identified for future prioritization. Courtesy notices were sent to property owners who have service lines that appeared to have major issues.

Corey attended Waste Water Operator training and has taken his test – no results available as yet.

Parks/Rec

Project

Planning for the Eli Porter Memorial Play area improvements at Fuller park and Clark park is underway! We've held a kick-off meeting and will have more to report in the future as plans start to develop.

Trees

If anyone is interested in donating funds/trees we will be open to accept these into the foreseeable future.

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Pool

We still need a pool managers. Duties are from May until closure (mid/late August) Need to be responsible, 19+ years of age, and obtain CPR and Pool Manager certification. We cannot open without a certified manager on duty.

Jeff Steele to come clean this fall and prepare for Spring repainting as scheduled and budgeted.

General Administration / Other:

Camera Project

Applied has completed phase 1 of the new camera system project to incorporate existing cameras and also add new cameras at:

City Hall, the Mini-Park, Fuller Park, and the Campground.

Property Maintenance Code Update

Two of the three structures ordered for demolition by the City Board of Health in June have been demolished. The third demotion is pending asbestos inspection.

The Albion Board of Health has issued 4 new demolition orders in January and one of those structures has already been demolished.

AEDC/City Housing Initiative

Unfortunately, the City of Albion was not selected as a recipient of the Land Development grant which would be geared toward infrastructure additions to support new housing developments.

AEDC has submitted an application for the Rural Workforce Housing Grant and is very encouraged by local support as they raised well over the maximum \$500,000 local match amount.

Maggie is progressing on project management work for the City's website/social media presence including integration of City meeting Agenda, Minutes, Ordinances/Codes, Citizen Requests, and Permitting.

Maggie will be working on developing a community housing specific survey with NENEDD.

Planning Commission Vacancy

Mike Pugh resigned due to relocating to Florida for a career opportunity. **Please direct any interested parties to City Hall or to the Mayor.*

Attached is the current month Sales Tax Report – showing the monthly trend of sales tax receipts.

Also attached is an unaudited Treasurer's Report/Budget Performance Report and an unaudited Balance Sheet Comparison Report.