

MINUTES
ALBION CITY COUNCIL
REGULAR MEETING
TUESDAY, MARCH 14, 2023

A Regular Meeting of the Albion City Council of the City of Albion, Nebraska was convened in open and public session at 7:30 p.m. on March 14, 2023 at Albion City Hall, 420 West Market St., Albion, NE. Present were: Mayor James C. Jarecki, Council Members Jon Porter, Marcus Johnson, Jack Dailey, and Jason Tisthammer. City staff present were: City Administrator Andrew Devine, City Attorney Darren Wright, Deputy Clerk Sharon Ketteler, Utility Clerk Amber Wynn, Economic Development and Housing Director Maggie Smith, and Lieutenant Joe Predmore. Notice of this meeting along with the agenda was simultaneously given in advance to all members of the Board. Notice of this meeting was given in advance by publication, a designated method for giving notice; a copy of proof of publication is attached to these minutes. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public. The meeting was recorded using an audio recording device and such recording is available for inspection at the office of the City Clerk.

MAYOR'S COMMENTS

Mayor Jarecki informed the public about the location of the current copy of the Open Meetings Act posted in the Council Chambers. The Mayor proclaimed April 2023 as Child Abuse & Neglect Prevention Month in the City of Albion, Nebraska.

2. CONSIDER APPROVAL OF MINUTES OF THE FEBRUARY 14, 2023 CITY COUNCIL MEETING

Councilman Porter made a motion to approve the minutes of the February 14, 2023 City Council meeting as presented, second by Johnson. **Vote: Yeas; Dailey, Tisthammer, Porter, Johnson. Nays; None. Motion carried.**

3. CONSIDER RESOLUTION 106(23) ESTABLISHING MUTUAL LAW ENFORCEMENT JURISDICTION WITH BOONE COUNTY

Council members reviewed the resolution. Clerk Devine noted the only change to this annual agreement are the dates. Councilman Johnson made a motion to introduce and approve Resolution 106(23) Establishing Mutual Law Enforcement Jurisdiction with Boone County, second by Porter. **Vote: Yeas; Dailey, Porter, Johnson, Tisthammer. Nays; None. Motion carried.**

4. CONSIDER APPROVAL OF MEMORANDUM OF UNDERSTANDING BETWEEN BOONE COUNTY SHERIFF'S DEPARTMENT AND THE CITY OF ALBION, NEBRASKA REGARDING POLICE COVERAGE INSIDE THE CITY LIMITS OF ALBION, NEBRASKA

Mayor Jarecki explained due to the shortage of 1 city police officer, it is necessary to obtain some coverage from the Boone County Sheriff's Department. The City would agree to pay the Sheriff's Department a flat rate of \$20 per scheduled hour. The Mayor noted that the city has received 1 prospective applicant to fill the vacant Albion Police Department position. Councilman Dailey made a motion to approve and ratify Memorandum of Understanding with Boone County Sheriff's Department, second by Porter. **Vote: Yeas; Porter, Johnson, Dailey, Tisthammer. Nays; None. Motion carried.**

5. **CONSIDER MANAGER APPLICATION OF CHRISTOPHER C SIECK FOR CASEY’S GENERAL STORE #43 UNDER LIQUOR LICENSE # D-122364**

Council members reviewed the application. Councilman Porter made a motion to recommend approval of manager application of Christopher C. Sieck for Casey’s General Store #43 under Liquor License # D-122364, second by Johnson. **Vote: Yeas; Tisthammer, Dailey, Porter, Johnson. Nays; None. Motion carried.**

6. **OPEN 2023 LAWN CARE BIDS AND CONSIDER FOR AWARD AND AUTHORIZE THE MAYOR OR HIS REPRESENTATIVE TO SIGN ANY AND ALL CONTRACT DOCUMENTS**

At 7:36 p.m. Mayor Jarecki excused himself, reporting his potential interest in the contract. The Mayor verified a Conflict of Interest Disclosure form had been given to the Deputy City Clerk, and turned presiding authority over to Council President Marcus Johnson, then left the room. City Attorney Wright stated only 1 bid was received. Wright opened the bid from Jarecki Lawncare and Greenhouse. The bid was for \$19,145.88 and met all bid specifications. Councilman Dailey made a motion to approve bid of Jarecki Lawncare and Greenhouse, LLC in the amount of \$19,145.88 and award contract to the same; second by Johnson. **Vote: Yeas; Dailey, Porter, Tisthammer, Johnson. Nays; None.** At 7:40 p.m. Mayor Jarecki returned and resumed presiding over the meeting.

7. **DISCUSS ATV/UTV/GOLF CAR REGISTRATION RATES FOR FUTURE ADOPTION IN THE CITY’S MASTER FEE SCHEDULE**

Council members discussed fees for registering ATV/UTV/Golf Cars and agreed on an annual fee of \$50. It was determined that a prorate of \$25 would be used if registered after October 1st. If the sticker is lost the replacement cost will be \$10. Clerk Devine will use these figures for the Master Fee Schedule Resolution to be considered at the next regular city council meeting. **No action taken.**

8. **REVIEW ANNUAL REPORT FOR ALBION WATER AND SEWER DEPARTMENTS**

The Annual Water and Sewer Report was previously provided to the council for review. Mayor Jarecki complimented the staff for providing an informative report. **No action taken.**

9. **ACKNOWLEDGEMENT OF RECEIPT OF THE CITY ADMINISTRATOR REPORT TO THE CITY COUNCIL REGARDING THE STATUS OF VARIOUS CITY DEPARTMENTS, CITY ACTIVITIES, AND CITY FINANCIAL REPORTS**

Administrator Devine had previously provided a report for council review. Devine added that Johnson Service Company recently completed phase two of jetting and sewer camera inspection of city sewer lines; bringing it to 50% of completion. Devine will format the data onto our server and upload the information onto our maps. A copy of Johnson Service Company’s report was available for council review. **No action taken.**

10. **CONSIDER BILLS FOR APPROVAL**

- Consider monthly bills for approval.

Councilman Johnson made a motion to approve bills report for payment and affirm all paid claims as presented, second by Dailey. **Vote: Yeas; Johnson, Porter, Dailey, Tisthammer. Nays; None. Motion carried.**

11. **ITEMS TO BE PUT ON NEXT MEETING AGENDA**

Next Regular Meeting: April 11, 2023 at 7:30 p.m.

- * Master Fee Schedule
- * Resolution on ADA Parking Downtown

12. **ADJOURN**

At 7:58 p.m. Council Member Johnson made a motion to adjourn the meeting, second by Porter. **Vote: Yeas; Johnson, Porter, Dailey, Tisthammer. Nays; None. Motion carried.**

I the undersigned Clerk hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Mayor and Council; that all subjects included in the foregoing proceedings were contained in the Agenda for the meeting, kept continually current and available for inspection at the office of the Clerk; that such subjects were contained in said Agenda for at least 24 hours prior to said meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for the examination and copying of the public; that said minutes were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting notification of meetings of said body were provided advance notification of the time and place of said meeting and subjects to be discussed at said meeting.

James Jarecki, Mayor

ATTEST:

Sharon Ketteler, Deputy Clerk