

**City Administrator's Report  
May 4, 2023**

**Street**

**C&J Construction has provided a competitive quote for paving of alleys by the Car Wash/Subway; Casey's/B&G/Schalks; and, Well's Hallmark/AEDC. Work to be scheduled soon.**

**We also received one proposal for microsurfacing half of Albion's asphalt roadways. We're waiting to here back from Sta-Bilt Construction for project scheduling.**

**Water**

**An odd contaminant associated with rubber production industry has been indicated in Well 5 – although it's not at threatening levels we are monitoring as this is very out of place. We're told that there have been no other cases in the State. **No new information.****

**Sewer**

**Corey Zoubek just missed the cut by a very slim margin on the Waste Water Certification on the first try, which is not uncommon. The good news is that he has the feedback that he needs to improve results – will schedule re-test soon.**

**Parks/Rec**

**Project**

**Planning for the Eli Porter Memorial Play area improvements at Fuller park and Clark park is underway! We've held a kick-off meeting and will have more to report in the future as plans start to develop. **We've received an initial rendering of potential play structures. Committee to meet soon to review, discuss project budget, and fundraising. The initial project budget based on the initial design is in the area of \$350,000. The City currently has \$100,000 of capital improvement funds committed to this project.****

**Trees**

**If anyone is interested in donating funds/trees we will be open to accept these into the foreseeable future.**

**Parks staff is fully hired and we are nearing completion of hiring for the pool.**

**I've also hired a floating laborer for the Public Works departments to provide support during the busy summer months.**

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**Pool**

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**Pool Managers this year are Zach Reicks, Serena Henry, and Camden Moser.**

Jeff Steele to come clean repaint soon as scheduled and budgeted.

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**General Administration / Other:**

**Property Maintenance Code Update**

Two of the three structures ordered for demolition by the City Board of Health in June have been demolished. The third demotion is pending asbestos inspection.

The Albion Board of Health has issued 4 new demolition orders in January and one of those structures has already been demolished. The others have been scheduled to be demolished by the property owners.

**AEDC/City Housing Initiative**

AEDC has submitted an application for the Rural Workforce Housing Grant and is very encouraged by local support as they raised well over the maximum \$500,000 local match amount.

Maggie is progressing on project management work for the City's website/social media presence including integration of City meeting Agenda, Minutes, Ordinances/Codes, Citizen Requests, and Permitting.

Maggie will be working on developing a community housing specific survey with NENEDD.

**Planning Commission Vacancy**

Mike Pugh resigned due to relocating to Florida for a career opportunity. **\*Please direct any interested parties to City Hall or to the Mayor.**

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Attached is the current month Sales Tax Report – showing the monthly trend of sales tax receipts.

Also attached is an unaudited Treasurer's Report/Budget Performance Report and an unaudited Balance Sheet Comparison Report.