



## AGENDA MEMO

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**MEETING NAME:** Albion City Council Meeting

**DATE:** October 14, 2025

**ITEM NAME:** **CONSIDER PLANS AND SPECIFICATIONS FOR THE PARK ON CLARK AND TRAIL EXPANSION PROJECT FOR APPROVAL AND AUTHORIZE THE ADVERTISEMENT AND SOLICITATION OF BIDS.**

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**PRESENTER(S):**

Administrator Devine/ Andrew Wilshusen, JEO

**BACKGROUND INFORMATION:**

As previously reported to the Mayor and Council, JEO and City Staff have been developing plans and specifications for the Shelter/Restrooms at Clark Park and an Expansion of the Trail.

The bid schedule is as follows:

Publish Solicitation: October 22, 29, 2025; November 5, 2025

Open Bids: November 13, 2025

Award Contract: City Council Meeting – November 18<sup>th</sup> or December 9<sup>th</sup>

Shelby and I have been working closely with JEO on these specifications and advised JEO to organize the bid groups as follows:

- A) Trail Expansion from Clark Park to the Sports Complex;
- B) Trail Expansion from Clark Park to 10<sup>th</sup> and State Streets; and,
- C) Shelter/Restrooms at Clark Park.

**DISCUSSION:**

**MOTION:** To approve PLANS AND SPECIFICATIONS FOR THE PARK ON CLARK AND TRAIL EXPANSION PROJECT AND AUTHORIZE THE ADVERTISEMENT AND SOLICITATION OF BIDS

**BY:**

**2ND:**

**ROLL CALL:** Johnson \_\_\_\_\_ Porter \_\_\_\_\_ Dailey \_\_\_\_\_ Tisthammer \_\_\_\_\_