

**City Administrator's Report
October 10, 2025**

Water & Sewer

Leak at 5th and Fairview repair complete.

Amber Wynn and Warren Myers have reviewed Chapter 6 of the Albion City Code – concerning public utilities – and are recommending some updates. Darren and I are currently reviewing these recommendations and will present to the Mayor and Council for consideration at a future meeting.

Park

Shelby, Ed Knott, Kurt Kruse and I met with representatives of the Robert Daugherty Foundation to discuss the Cardinal Cage, Clark Park, Trail Projects and review grant application procedures.

An RFP for the “Park on Clark” playground equipment was published mid-September. Proposals are due in November, and the Council will consider award at the December meeting.

We need to develop a lease/operation agreement with the Baseball/Softball group for the new facility.

I will be meeting with Legion leadership to discuss formalizing an agreement with the city regarding the “Leon Nelson Memorial/Legion Field” facilities and maintenance. Any formal agreement will be provided to the Mayor and Council for formal approval.

Street

I am transitioning responsibility of supervising the grass/tree site to Corey in the Sewer Department so that Ron has more time to focus on street sweeping and the water department. Our new sweeper is planned to be delivered this fall – I want it utilized and our streets looking much, much better in the future than they do right now.

Police Department

I met with Officer Martin and Chief Lipker to develop a plan for technology updates including in-car cameras, body cameras, and tablets. There are grants available to cover 75% of equipment costs. We have developed a five year plan.

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General Administration / Other:

Stealth is working on their Fiber to Home project and has notified that they will connect to all City facilities under one \$99/month bill. The sewer plant may have an installation charge; however, the other connection/installations will not.

I attended the League of Nebraska Municipalities Annual Fall Conference in September. This was one of the better annual conferences as far as content goes. The City may want to consider initiating redevelopment plan procedures including a new Blight and Substandard Study of the community so that we're better positioned for redevelopment projects that could be eligible for TIF financing. Also, learned some new information regarding the impact of new legislation in relation to property tax authority and budgeting for next year.

The Annual Audit is scheduled for October 17th. We've been busy with audit preparation the last couple of weeks.

Tire-Amnesty Collection held September 29-30. Very successful event. Will have more detailed report at a future meeting.

David Redler started on September 29th and has made an immediate impact by assisting with the tire collection and sweeping streets. He is eager to learn more about the water system and achieve his certifications. He working toward getting placed in the on-call rotation by shadowing the guys during their duties and weekend rotations.

I have been handling Building Permit duties. It's been a bit of an adjustment – contractors seem to be used to giving short notice for inspection requests which doesn't always work well with my schedule. Permit processing time will likely be a bit longer but I intend to process new applications within 7-10 business days.

Planning Commission

The planning commission has held a pre-application conference on June 7th regarding a subdivision application for property located outside of city limits but inside the city's zoning jurisdiction. **I have reviewed a draft of the preliminary plat and provided feedback.** I expect to receive a full application for preliminary and/or final plats within the next 30 days.

There is still one (1) vacancy on the planning commission.

***Please direct any interested parties to City Hall or to the Mayor.**

Attached is the previous month Sales Tax Report – showing the monthly trend of sales tax receipts.
Also attached is an unaudited Treasurer's Report/Budget Performance Report and an unaudited Balance Sheet Comparison Report.