

**City Administrator's Report
August 8, 2025**

Water & Sewer

Amber Wynn and Warren Myers have reviewed Chapter 6 of the Albion City Code – concerning public utilities – and are recommending some updates. Darren and I are currently reviewing these recommendations and will present to the Mayor and Council for consideration at a future meeting.

Park

Shelby and I have received cost breakdowns for the Trail in phases. We're awaiting cost estimates for the restrooms/pavilion. Once received we'll be able to set priorities, formulate the budget for the park amenities, and set goals for additional fundraising for the Park on Clark/Trail project.

The Cardinal Cage Project – fundraising for Phase II continues. The Phase 1 building materials have been delivered. Work has had some weather delays, but is getting underway. The project committee is planning to meet on August 13th.

I will be meeting with Legion leadership to discuss formalizing an agreement with the city regarding the "Leon Nelson Memorial/Legion Field" facilities and maintenance. Any formal agreement will be provided to the Mayor and Council for formal approval.

Street

The transition of the grass and burn sites has been pretty smooth. Change is hard, but the new site is much better as far as flow, layout, and the controlled access allows us to monitor for abuses.

I am considering transitioning responsibility of supervising the grass/tree site to Corey in the Sewer Department so that Ron has more time to focus on street sweeping. We are looking at a new sweeper – if we invest in a new sweeper – I want it utilized and our streets looking much, much better than they do right now.

General Administration / Other:

Budget preparation is still going well. We will have a few minor changes in some area, but it won't affect the bottom line or property tax asking. I'm eager to receive the certified valuation from the assessor!

Tire-Amnesty Collection Grant – was approved and will at the end of September.

Warren still anticipates that the State of Nebraska will be updating the Building Code standard to ICC 2024 this year so we will be reviewing our building codes and may present a draft ordinance this winter to update to the ICC 2024 series of codes.

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Planning Commission

The planning commission has held a pre-application conference on June 7th regarding a subdivision application for property located outside of city limits but inside the city's zoning jurisdiction. I expect to receive a full application for preliminary and final plats within the next 30 days.

There is still one (1) vacancy on the planning commission.

***Please direct any interested parties to City Hall or to the Mayor.**

Attached is the previous month Sales Tax Report – showing the monthly trend of sales tax receipts.

Also attached is an unaudited Treasurer's Report/Budget Performance Report and an unaudited Balance Sheet Comparison Report.