

**City Administrator's Report
November 9, 2023**

Public Works

The North Public Works building is being insulated heated utilizing budgeted building maintenance funds from the Street/Sewer/Water/Parks department budgets. This will make the building more versatile and useful in the winter months. It was originally constructed in 2018-19 as a storage building to replace the use of the old fire hall. It works well in that regard, but has limited use in winter months.

Parks/Rec

Eli Porter Memorial Project

The fund-raising campaign has been launched and we have received over \$15,000 in new donations in the past couple of weeks, which brings the amount remaining to raise to \$151,000. The project will be listed on the Big Give and the Albion News is also publicizing the fundraising progress. We've been notified by the Kiewit Foundation that they are not funding parks/playground projects this year. We have applied for a Christopher Reeve Foundation Grant. Other grants are also being pursued.

Pool

Off-season work to be completed includes repair of piping leak at deep end of the pool.

General Administration / Other:

Annual Audit

Our annual audit was held on October 23rd and went well. We will notify the City Council when the audit is complete and ready for review at a future meeting.

Planning Commission Vacancy

There is still one (1) vacancy. ***Please direct any interested parties to City Hall or to the Mayor.**

Attached is the current month Sales Tax Report – showing the monthly trend of sales tax receipts.
Also attached is an unaudited Treasurer's Report/Budget Performance Report and an unaudited Balance Sheet Comparison Report.