

**City Administrator's Report
October 6, 2023**

Street

Sta-Bilt Construction notified me that they are re-scheduling the micro-surfacing project for Spring of 2024.

There are several street repair/patch requests to review and address this fall.

Parks/Rec

Eli Porter Memorial Project

After review of initial design, JoAnn Porter and I have asked for some revisions. Will have more to present to the council in the near future. The initial project budget based on the initial design is in the area of \$350,000. The City currently has \$100,000 of capital improvement funds committed to this project. **Proposing to up that allocation to \$175,000 for 2023-2024 fiscal year.**

Working on developing a fund-raising campaign including researching potential grants. Plan to include this project on the 2023 Big Give. Grant-writing efforts have begun and there are several available that the project is eligible for, so we are hopeful that many of those applications will be successful.

Pool

The pool is closed for the season and we do have off-season work to be completed included repair of piping leak at deep end of the pool.

General Administration / Other:

Fiscal Year-End/Beginning

We're wrapping up the fiscal year and getting ready for annual audit scheduled for October 23rd.

Planning Commission Vacancy

There is still one (1) vacancy. *Please direct any interested parties to City Hall or to the Mayor.

Attached is the current month Sales Tax Report – showing the monthly trend of sales tax receipts.
Also attached is an unaudited Treasurer's Report/Budget Performance Report and an unaudited Balance Sheet Comparison Report.