

**City Administrator's Report  
June 5, 2025**

**Pool**

Pool opening has been delayed one week due to the discovery of additional leaks. Speed Services has address those. As of this report, the pool is planning to open June 7<sup>th</sup>. Luckily, the weather hasn't been the "prime" pool-going type.

**Water & Sewer**

Obrist continues to make progress on the water and sewer extensions along highway 91 and Fairgrounds Road. They did experience a delay in shutting water off on this section due to inoperable valves and an additional tapping tee and valve had to be added as a result. The contractor project manager and Warren had a bit of a conflict over this issue. I understand the frustration on the part of the contractor not being able to proceed with work as planned, especially with the recent pressure from the city regarding the requested contract extension. However, they provided Warren with 18-19 hours notice of the intent to shut off water and he responded in a timely manner in checking the valves. I contacted Dale Bohac at JEO to help defuse the situation and he was less than supportive of Warren's position. I reminded him that he is to represent the City's interests on the project and not the Contractor's.

We have noted various other water system valves that are leaking at 4<sup>th</sup> and State, 4<sup>th</sup> and Fairview, and a water main break south of the courthouse. These issues will all need to be repaired this summer.

Amber Wynn and Warren Myers have reviewed Chapter 6 of the Albion City Code – concerning public utilities – and are recommending some updates. Darren and I are currently reviewing these recommendations and will present to the Mayor and Council for consideration at a future meeting.

**Park**

Eli Porter Project is complete. The dedication event will be Thursday, June 12<sup>th</sup> from 4-6pm.

The Clark Street Park and Trail Extension Project is underway – the RFP for Trail Design, Pavillion/Restroom Building Design, and Park Site layout was awarded to JEO. Shelby Kelley, Larry Bird, and I reviewed the 30% trail and pavilion design plans last week and provided feedback on the specific trail route and pavilion size.

The Cardinal Cage Project – fundraising for Phase II continues. The Phase 1 building materials have been delivered. Work to commence soon.

I will be meeting with Legion leadership to discuss formalizing an agreement with the city regarding the "Leon Nelson Memorial/Legion Field" facilities and maintenance. Any formal agreement will be provided to the Mayor and Council for formal approval.

**City Administrator's Report  
June 5, 2025**

**General Administration / Other:**

**Tire-Amnesty Collection Grant – was approved and will be held in fall of 2025.**

**The clean up days event was successful. Amber Wynn has reported that 25-30 TV's were delivered to Nebraska Electronics Recycling & Disposal of Norfolk, 6 gaylords of electronics/electrical items were picked up by American Recycling of Lincoln, and approximately 10 roll-offs of combined trash and construction & demolition debris were taken to the landfill. She will have the exact count when billed. We were unable to deliver C & D waste to the Newman Grove C & D site due to muddy conditions.**

**The new organic refuse (grass pile) and community burn site is nearing completion. We are still awaiting state approval and then we will be transitioning sites sometime likely within the next 30-60 days.**

**Warren anticipates that the State of Nebraska will be updating the Building Code standard to ICC 2024 this year so we will be reviewing our building codes and may present a draft ordinance this winter to update to the ICC 2024 series of codes.**

**Planning Commission**

**There is likely to be a small subdivision application submitted for property located outside of city limits but inside the city's zoning jurisdiction this summer.**

**There is still one (1) vacancy on the planning commission.**

**\*Please direct any interested parties to City Hall or to the Mayor.**

---

**Attached is the previous month Sales Tax Report – showing the monthly trend of sales tax receipts.**

**Also attached is an unaudited Treasurer's Report/Budget Performance Report and an unaudited Balance Sheet Comparison Report.**