



AGENDA MEMO

MEETING NAME: Albion City Council

DATE: December 12, 2023

ITEM NAME: **CONSIDER CITIZEN REQUEST TO DESIGNATE LOADING/UNLOADING ZONE ON MAIN STREET DIRECTLY ADJACENT TO 3C'S CLEVELAND'S CAFÉ & CATERING, LLC, 100 S 4TH STREET**

PRESENTER(S):

Hanna Cleveland

BACKGROUND INFORMATION:

3c's/Hannah Cleveland is requesting a loading/unloading designated area to be able to back catering vehicle up to side door (facing Main Street) to load and unload for all catering activity.

Per City Code, the City Council may designate loading/unloading areas on City Street with specific time constraints.

Administration recommends that the Council discuss this request while also considering that vehicle parking is already allowed here with a 48 hour time limit.

If the Council wishes to designate a loading/unloading zone as requested a formal resolution will need to be drafted and considered at a future meeting.

DISCUSSION:

MOTION:

BY:

2ND:

ROLL CALL: Johnson _____ Dailey _____ Tisthammer _____ Porter _____

SUMMARY OF DECISION: