



Alabaster Downtown Redevelopment Authority (ADRA)

Façade Improvement Grant Application CHECKLIST

Applicant Name _____

Business Name _____

To be considered for the Façade Improvement Grant, applicant must provide all items listed below.

- Completed and signed ADRA Façade Improvement Grant Application (pages 2-4)
- Proof of current building insurance
- Copies of current City Business Licenses (for applicant business, building owner, and all contractors to be utilized)

In addition, the following general conditions should be met in accordance with the Façade Improvement Grant Program:

- Property Taxes are current
- Participants have no debts in arrears to the City
- Project has been approved by the City Planning Commission
- Project can be initiated within 60 days of award
- Project can be completed within 6 months of award, or no later than September 1st, 2024



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Applicant Information	
First & Last Name	
Home Address	
Cell Number	
Email	
Business Information	
Business Name	
Business Type	
# Years in Business	
# Years in Alabaster	
Other Current Business Locations	
Other Previous Locations	
Building Information	
Building Owner Name (If other than applicant)	
Building Owner Phone Number (If other than applicant)	
Building Address	
Building Age	
# Years Business has operated at this location	
Previous Exterior Improvement Projects Completed since Business has operated at this location (include year completed)	



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Proposed Improvements (check all that apply):

- | | |
|---|---|
| <input type="checkbox"/> Signage & Awnings | <input type="checkbox"/> Improving ADA Access |
| <input type="checkbox"/> Replacement of Missing Decorative Features | <input type="checkbox"/> Historic preservation-related maintenance which requires specialized care or expertise |
| <input type="checkbox"/> Restoration of Doors, Windows, Chimneys | <input type="checkbox"/> Landscaping |
| <input type="checkbox"/> Storefront or Façade Rehabilitation | <input type="checkbox"/> Exterior Lighting |
| <input type="checkbox"/> Removal of non-historic materials or additions | <input type="checkbox"/> Parking Lot |
| <input type="checkbox"/> Exterior Paint (if used as an architectural element) | <input type="checkbox"/> Other Proposed Façade Improvements (specify below) |
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Please attach the following:

- Drawings of proposed improvements
- Current photo of property to be improved
- Color and material samples
- Preliminary estimates of cost



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Describe the scope of the proposed project below. Include a summary of the building’s current condition, areas to be improved, and how the improvements will be made, as well as any proposed materials or colors.

I agree to comply with the guidelines and standards of the Alabaster Downtown Redevelopment Authority (ADRA) Façade Improvement Program, and I understand that this is a voluntary program, under which the ADRA has the right to approve or deny any project or proposal or portions thereof.

Applicant’s Signature _____ **Date** _____

Building Owner’s Signature _____ **Date** _____
(if different from Applicant)