

Memo

To: City Council
From: John Haggard, Finance Director / Treasurer
Re: 119 Signal Upgrades Engineering
Date: April 23, 2025

The City Council is reviewing a request to enter into a contract with Sain Engineering for construction inspection services associated with the 119 signal upgrade project with a total cost not to exceed \$166,290.00

These costs have been added to the capital projects fund budget during mid-year budget adjustments.

This is a professional service; therefore, no bid process is necessary.

Thanks,

A handwritten signature in black ink that reads "John Haggard". The script is cursive and fluid, with the first letters of the first and last names being capitalized and prominent.

John Haggard, CPA, CGFM