



MINUTES OF THE ALABASTER DOWNTOWN REDEVELOPMENT AUTHORITY

Conference Room | 1953 Municipal Way

Alabaster, AL

August 08, 2023

CALL TO ORDER

Meeting called to order at 5:33 PM.

ROLL CALL

Cedric Burden, Eve Hulse, Andrea Holsomback, Mike Myers, Casie Jarman

PRESENT

Cedric Burden

Andrea Holsomback

Eve Hulse

Mike Myers

Casie Jarman

ALSO PRESENT

Brian Binzer

Mark Frey

MINUTES APPROVAL

A. 07-25-2023 Minutes - ADRA Alabaster Downtown Redevelopment Authority

Motion made by Hulse, Seconded by Holsomback.
Minutes approved.

AGENDA ITEMS

1. Selection of Officers

Board Members serving on the Alabaster Downtown Redevelopment Authority will elect a Chairman, Vice-Chairman and Secretary for the ADRA.

- **Mike Myers** selected as Chairman
- **Andrea Holsomback** selected as Vice Chairman
- **Cassie Jarman** selected as Secretary

Motion made by Hulse, Seconded by Holsomback.
Motion carried.

2. Façade Grant Program Discussion

- Alabaster Downtown Redevelopment Façade Grant Program and requirements.
- Committee reviewed the new map that depicted a three-mile radius from the new Alabaster Rec Center location at the corner of Hwy 119 and Thompson Rd.
- The City's website will have a new link under Boards and Commissions for the Alabaster Downtown Redevelopment Authority. The website will include information about the board, the map of eligible area, Façade Grant Program Application, and details about the program.
- Potential Guidelines for the Façade Grant Program

- \$2,500 - \$5,000 Mini-grants
- When will applications be received? Year round, twice a year, quarterly
- Timelines for application review
- Checklist for eligibility (business license and taxes in good standing, high traffic corridor, age of building, scope of work, size of project)
- Jacksonville and Dothan used as model for new program guidelines
- Application should include current photos, detailed description of proposed project or drawing
- Review larger projects and see if the City may be able to tap into other funds
- Next steps:
- Emulate Jacksonville's program and create a document for review.
- Create an application
- Set up guidelines for applications
- Mini-grants from \$2,500 to a max of \$5,000
- Large grant criteria and amounts
- Decide if we want a "rolling application" or set dates for applications
- Look at setting up meeting in late August or possibly beginning of September. (maybe September 6, 2023 @ 5:30 PM)

ADJOURN MEETING

Motion made by Myers, Seconded by Holsomback.
Meeting adjourned at 7:12 PM

Respectfully submitted,

J. Mark Frey