



MINUTES OF THE WORK SESSION CITY COUNCIL

Council Chambers | 1953 Municipal Way

Alabaster, AL

March 21, 2024

CALL TO ORDER

The City Council assembled for a Work Session and the meeting was called to order at 6:03 PM.

ROLL CALL

Sophie Martin, Rick Ellis, Stacy Rakestraw, Greg Farrell, Jamie Cole, Zach Zahariadis, Kerri Pate

PRESENT

Council Member - Ward 1 Sophie Martin (in at 6:14pm)

Council Member - Ward 2 Rick Ellis

Council Member - Ward 3 Stacy Rakestraw

Council Member - Ward 4 Greg Farrell

Council Member - Ward 5 Jamie Cole

Council Member - Ward 6 Zach Zahariadis

Council Member - Ward 7 Kerri Pate

AGENDA ITEMS:

1. Street Paving List Discussion

Fred Hawkins reviewed the request for development of the Street Paving List. This project will be brought back to the Council during a future meeting.

2. Citywide Paving Evaluation Project

Review contract with Insite Engineering for Paving Evaluation project. (Resolution 032524-B Authorizing Agreement with InSite Engineering LLC - City Wide Paving Assessment Project) Added to Monday's agenda.

3. Industrial Road Maintenance Agreement

REVIEW: Authorizing a maintenance agreement between the Alabaster Water Board and the City of Alabaster related to Industrial Park Drive roadway improvement project. (Resolution 032524-D Authorizing Maintenance Agreement with AWB for Industrial Park Drive Road Improvement Project) Fred Hawkins stated that there may be an additional Road Maintenance Agreement related to the Senior Center Expansion project. These will be considered during Monday's agenda.

4. Bar Screen and Grit System Replacement - Bid Review

REVIEW: Awarding bid for Bar Screen and Grit System Replacement within the Environmental Service Department. (Resolution 032524-C Awarding the bid for WWTP Influent Screen Replacement) Added to Monday's agenda.

5. Authorizing Agreement with EDT Related to Buck Creek Trail Project

REVIEW: Authorizing a supplemental Professional Services agreement with Engineering Design Technologies (EDT) for surveying and engineering for Buck Creek Trail project in the amount of \$32,117.55. (Resolution 032524-F Enter Agreement with EDT for Surveying and Engineering - Buck Creek Trail project) Added to Monday's agenda.

6. Creating New Position for the Public Works Department - Facilities Maintenance Supervisor

REVIEW: Approving the position of Facilities Maintenance Supervisor within the Classification Plan for the Alabaster Public Works Department - Grade 17. (Resolution 032524-A Creating New

Position for the Public Works Department - Facilities Maintenance Supervisor) Added to Monday's agenda.

7. Creating New Position for the Human Resources Department - HR Generalist

REVIEW: Changing the job description title from Payroll/Benefits Coordinator to HR Generalist and promoting HR Clerk to HR Generalist - Grade 22. (Resolution 032524 Creating New Position for the Human Resources Department - HR Generalist) Added to Monday's agenda.

8. *Ordinance 24-202 An Ordinance Consenting to the Disposition of Certain Real Property by the City of Alabaster

Authorizing the disposition of the Old Alabaster Police Department Property - specifically .25 +/- acre lot and 5,780 sq. ft. Building on Two Parcels located at 201 1st Street North Alabaster, AL 35007 Parcel I.D. 13-7-35-4-402-008.000 and 13-7-35-4-402-007.000. Added to Monday's agenda.

9. Sale of Old Police Department Property - Review Agreement with Mark Dinan

REVIEW: Authorizing Agreement with Mark Dinan for Sale of Old Police Department Property, located at 201 1st Street North, owned by the City of Alabaster. (Resolution 032524-E Enter Agreement with Mark Dinan for Sale of Old Police Station Property) Added to Monday's agenda.

10. Executive Session Relating to Litigation or Pending Litigation and Preliminary Negotiations Involving Matters of Trade or Commerce within the City of Alabaster

§ Code 36-25A-7a (3) To discuss with their attorney the legal ramifications of and legal options for pending litigation, controversies not yet being litigated but imminently likely to be litigated or imminently likely to be litigated if the governmental body pursues a proposed course of action, or to meet or confer with a mediator or arbitrator with respect to any litigation or decision concerning matters within the jurisdiction of the governmental body involving another party, group, or body.

Alabama Code Title § 36-25A-7 (7) To discuss preliminary negotiations involving matters of trade or commerce in which the governmental body is in competition with private individuals or entities or other governmental bodies in Alabama or in other states or foreign nations or to discuss matters or information of the character defined or described in the Alabama Trade Secrets Act. Provided, however, that prior to such discussions a person involved in the recruitment or retention effort or who has personal knowledge that the discussion will involve matter or information of the character defined or described in the Alabama Trade Secrets Act advises the governmental body in writing or by oral declaration entered into the minutes that the discussions would have a detrimental effect upon the competitive position of a party to the negotiations or upon the location, retention, expansion, or upgrading of a public employee or business entity in the area served by the governmental body if disclosed outside of an executive session, or would disclose information protected by the Alabama Trade Secrets Act.

Council President Sophie Martin announced that the Council would not reconvene following the Executive Session. City Attorney Jeff Brumlow stated there is pending litigation and economic development discussion that authorizes the Council meeting in Executive Session.

Motion made by Council Member - Ward 5 Cole, Seconded by Council Member - Ward 4 Farrell. Voting Yea: Council Member - Ward 1 Martin, Council Member - Ward 2 Ellis, Council Member - Ward 3 Rakestraw, Council Member - Ward 4 Farrell, Council Member - Ward 5 Cole, Council Member - Ward 6 Zahariadis, Council Member - Ward 7 Pate. Motion carried. Council entered Executive Session at 6:55 PM.

ADJOURNMENT

Motion made by Council Member - Ward 7 Pate, Seconded by Council Member - Ward 2 Ellis. Motion carried. Council exited the Executive Session and the meeting adjourned at 8:23 PM.

J. Mark Frey, City Clerk

Sophie Martin, Council President