

Memo

To: City Council
From: John Haggard, Finance Director / Treasurer
Re: MS4 Agreement
Date: December 5, 2022

The Engineering Department is requesting to sign a contract with Volkert Inc. for \$79,000.00 for MS4 compliance work.

This is a professional service and is therefore not subject to bid law.

There is sufficient budget to cover this expenditure. No budget adjustment is necessary.

Thanks,

A handwritten signature in black ink that reads "John Haggard". The signature is written in a cursive, flowing style.

John Haggard, CPA, CGFM