



Alabaster Downtown Redevelopment Authority (ADRA)

Façade Improvement Grant Application CHECKLIST

Applicant Name Eileen Leslie

Business Name creACTIVE Holdings LLC

To be considered for the Façade Improvement Grant, applicant must provide all items listed below.

- Completed and signed ADRA Façade Improvement Grant Application (pages 2-4)
- Proof of current building insurance
- Copies of current City Business Licenses (for applicant business, building owner, and all contractors to be utilized)

In addition, the following general conditions should be met in accordance with the Façade Improvement Grant Program:

- Property Taxes are current
- Participants have no debts in arrears to the City
- Project has been approved by the City Planning Commission
- Project can be initiated within 60 days of award
- Project can be completed within 6 months of award, or no later than September 1st, 2026

Please explain any missing items: _____



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Façade Improvement Grant Application

Applicant Information	
First & Last Name	Eileen Leslie
Home Address	200 1st Street S., Alabaster, AL 35007
Cell Number	205-918-3305
Email	eileen@getcreative.com
Business Information	
Business Name	creACTIVE Holdings LLC
Business Type	Real Estate Holdings LLC
# Years in Business	5
# Years in Alabaster	5
Other Current Business Locations	
Other Previous Locations	
Building Information	
Building Owner Name (If other than applicant)	
Building Owner Phone Number (If other than applicant)	
Building Address	208 1st Street S., Alabaster, AL 35007
Building Age	60 years
# Years Business has operated at this location	3
Previous Exterior Improvement Projects Completed since Business has operated at this location (include year completed)	



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Proposed Improvements (check all that apply):

- | | |
|--|---|
| <input type="checkbox"/> Signage & Awnings | <input type="checkbox"/> Historic preservation-related maintenance which requires specialized care or expertise |
| <input type="checkbox"/> Replacement of Missing Decorative Features | <input type="checkbox"/> Landscaping |
| <input type="checkbox"/> Restoration of Doors, Windows, Chimneys | <input type="checkbox"/> Exterior Lighting |
| <input checked="" type="checkbox"/> Storefront or Façade Rehabilitation | <input type="checkbox"/> Parking Lot |
| <input type="checkbox"/> Removal of non-historic materials or additions | <input type="checkbox"/> Other Proposed Façade Improvements (specify below) |
| <input checked="" type="checkbox"/> Exterior Paint (if used as an architectural element) | |
| <input type="checkbox"/> Improving ADA Access | |

Rehabilitation of the facade to increase the appearance and create uniformity of the buildings.

Please attach the following:

- Drawings of proposed improvements
- Current photo of property to be improved
- Color and material samples
- Preliminary estimates of cost



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Describe the scope of the proposed project below. Include a summary of the building’s current condition, areas to be improved, and how the improvements will be made, as well as any proposed materials or colors.

Project Title: 208 building – exterior soft washing + surface prep + repainting of wood/trim elements for uniformity

Property:
208 1st Street S, Alabaster, AL 35007
parcel: 23 1 02 1 101 020.001
owner/applicant: creACTIVE Holdings LLC (Eileen Leslie)

Existing Condition:
Restore a clean, maintained appearance and protect exterior materials with cohesive finishes on public-facing/visible areas.

Proposed eligible improvements (public-facing / visible from public areas):
1. exterior cleaning
Soft wash exterior cleaning and deck cleaning to remove grime/mildew and improve appearance and paint readiness.
2. minor exterior repairs (included)
Minor repairs to exterior elements included in the Revive scope (porch steps/floor board/door casing) to stabilize surfaces prior to refinishing and improve durability.
3. surface preparation and repainting for uniformity
Prep (scrape/sand/prime where needed) and repaint exterior trim/wood elements and fence/deck elements included in the Revive scope to create a consistent and attractive finish.

Budget and grant request
• Purifico LLC cleaning (invoice): \$740.00
• Revive repairs/paint (estimate): \$2,743.81
• total project cost (combined): \$3,483.81
• grant request: Base Grant \$2,500 plus Matching Grant participation for eligible costs above \$2,500 (owner will fund required share per program structure)

Timeline:
• start: within 2 weeks of grant agreement execution (and within the program start window)
• completion: within one month of start (weather permitting)
• close-out: request final inspection immediately upon completion for reimbursement processing

I agree to comply with the guidelines and standards of the Alabaster Downtown Redevelopment Authority (ADRA) Façade Improvement Program, and I understand that this is a voluntary program, under which the ADRA has the right to approve or deny any project or proposal or portions thereof.

Applicant’s Signature  Date 3/6/2026

Building Owner’s Signature  Date 3/9/2026
(if different from Applicant)