



MINUTES OF THE WORK SESSION CITY COUNCIL

Council Chambers | 1953 Municipal Way

Alabaster, AL

April 24, 2025

CALL TO ORDER

City Council assembled for a Work Session and the meeting was called to order at 6:02 PM with Council President Pro Tem Greg Farrell presiding.

ROLL CALL

Sophie Martin, Rick Ellis, Stacy Rakestraw, Greg Farrell, Jamie Cole, Zach Zahariadis, Kerri Pate

PRESENT

Council Member - Ward 1 Sophie Martin (in at 6:20 PM)

Council Member - Ward 2 Rick Ellis

Council Member - Ward 3 Stacy Rakestraw

Council Member - Ward 4 Greg Farrell

Council Member - Ward 6 Zach Zahariadis

Council Member - Ward 7 Kerri Pate

ABSENT

Council Member - Ward 5 Jamie Cole

AGENDA ITEMS:

1. Discussion - Cost Sharing Program with Alabaster Water

Alabaster Water Director, Laura Koon presented a request for a Reimbursement Agreement between the City the Alabaster Water Board for a multi-year Meter Change Out program in the amount not to exceed \$2,500,000 with annual payments, billed as the project progresses. (Resolution 041425-X Authorizing a City of Alabaster Meter Change Out Reimbursement Agreement with AWB)

Council President Martin joined the meeting during this discussion. Following a presentation from Water Board Director Laura Koon, and discussion by the Mayor and Council, Council President Martin stated that this item will be discussed further during an upcoming meeting.

2. Council Reserve Account Discussion

Discussion with the City Council about the Council Reserve bank account and how it impacts the city's fund balance. (Resolution 042825-M Amending Resolution 120307 by Removing Restrictions from the Alabaster Reserve Bank Account)

Finance Director John Haggard discussed the Council Reserve Account and requested that, based on the City's financial policies and position of the City, the restriction of a supermajority vote be removed from this account. This will be considered during Monday's Regular City Council Meeting.

3. Mid-Year Budget Adjustment

Presentation of proposed mid-year budget adjustments for City Council consideration. (Resolution 042825-F FY25 Mid-Year Budget Adjustments) Item added to Monday's agenda.

4. Request for Endorsement of new Alabaster Comprehensive Plan (Blueprint Alabaster)

Request to Endorse the City of Alabaster's new Comprehensive Plan Branded as "Blueprint Alabaster". (Resolution 042825-J City Council endorsing the Alabaster Comprehensive Plan) www.blueprintalabaster.com Item added to Monday's agenda.

5. Adding 1 FTE: Maintenance Mechanic I

Review a request to approve the addition of 1 FTE to Public Works for Maintenance Mechanic I. (Resolution 042825-G Adding One Full Time Maintenance Mechanic I Position in Public Works Department) Item added to Monday's agenda.

6. REVIEW: Resolution 042825-E Authorizing Mayor To Sign Contract With Alabama Power for LED Streetlights - King Charles Way-King Charles Ln - King James Ct

Review request - authorizing the addition of nine (9) new LED Lights in the Kingwood Community near the intersection of King Charles Way-King Charles Ln - King James Ct, with a monthly cost of \$129.42.

Director of Infrastructure Fred Hawkins stated that these unmetered lights were identified when Alabama Power came out to repair lights that were not working. He also stated that we have two additional subdivisions (Greenfield and Southfield), with lighting agreements that need to be updated, that could be considered on Monday as well if there is time to add them to the agenda. Item added to Monday's agenda.

7. REVIEW: Resolution 042825-I Authorizing Agreement with ALDOT for Project ATRP2-59-2025-072 6 Traffic Signal Upgrades on SR-119

Authorizing a \$2M ATRIP 2 Grant Agreement between ALDOT and City of Alabaster for improvements for 6 traffic signals on SR 119, with the City being responsible for 20% of costs of this (up to) \$2.0M project and 100% of all cost overruns that exceed \$2.0M. Item added to Monday's agenda.

8. Discussion 58INC Economic Development Collaboration

Discuss agreement with 58INC for Economic Development Collaboration. Following discussion - the Council agreed to pay 50% of the request for 2025 as a pilot program. \$17,054 is half of the request and will be considered during Monday's meeting.

9. REVIEW: Resolution 042825-H Authorizing a Professional Services Agreement with InSite Engineering LLC - 2025 Annual City Paving Program

Request to approve professional services contract with Insite Engineering for design and construction inspection of our 2025 paving project not to exceed \$84,000. Item added to Monday's agenda.

10. REVIEW: Resolution 042825-A Authorizing Agreement with Sain and Associates for Construction Inspection Services - Thompson Rd and SR-119

Authorizing a Professional Services Contract with Sain and Associates for Construction Inspection services for the roadway and signal improvements to Thompson Road and SR 119 in the amount not to exceed \$166,290. Item added to Monday's agenda.

11. Resolution 042825 Establishing Voting Location and MOU with ABOE for the 2025 Municipal Election

Establishing the voting location and MOU for the 2025 Municipal Election as 128 Market Center Drive, Alabaster Alabama. Item added to Monday's agenda.

City Clerk Mark Frey also stated that the resolution authorizing the use of the Polling Pads for this years election would also be included on Monday's agenda.

12. REVIEW: Resolution 042825-D ClasTran Funding Agreement FY26

REVIEW: Authorizing ClasTran's local match Funding Request for the 2026 Fiscal Year in the amount of \$10,200. Item added to Monday's agenda.

13. Executive Session Relating to Litigation or Pending Litigation and Preliminary Negotiations Involving Matters of Trade or Commerce within the City of Alabaster

§ Code 36-25A-7a (3) To discuss with their attorney the legal ramifications of and legal options for pending litigation, controversies not yet being litigated but imminently likely to be litigated or imminently likely to be litigated if the governmental body pursues a proposed course of action, or to meet or confer with a mediator or arbitrator with respect to any litigation or decision concerning matters within the jurisdiction of the governmental body involving another party, group, or body.

Alabama Code Title § 36-25A-7 (7) To discuss preliminary negotiations involving matters of trade or commerce in which the governmental body is in competition with private individuals or entities or other governmental bodies in Alabama or in other states or foreign nations or to discuss matters or information of the character defined or described in the Alabama Trade Secrets Act. Provided, however, that prior to such discussions a person involved in the recruitment or retention effort or who has personal knowledge that the discussion will involve matter or information of the character defined or described in the Alabama Trade Secrets Act advises the governmental body in writing or by oral declaration entered into the minutes that the discussions would have a detrimental effect upon the competitive position of a party to the negotiations or upon the location, retention, expansion, or upgrading of a public employee or business entity in the area served by the governmental body if disclosed outside of an executive session, or would disclose information protected by the Alabama Trade Secrets Act.

Motion made by Council Member - Ward 4 Farrell, Seconded by Council Member - Ward 3 Rakestraw. Voting Yea: Council Member - Ward 1 Martin, Council Member - Ward 2 Ellis, Council Member - Ward 3 Rakestraw, Council Member - Ward 4 Farrell, Council Member - Ward 6 Zahariadis, Council Member - Ward 7 Pate. Motion carried.

Council President Sophie Martin stated that the Council would not reconvene following the Executive Session. Council entered Executive Session at 8:31 PM.

ADJOURNMENT

Motion made by Council Member - Ward 4 Farrell, Seconded by Council Member - Ward 7 Pate. Motion carried. Council exited the Executive Session and the Meeting adjourned at 8:52 PM.

J. Mark Frey, City Clerk

Sophie Martin, Council President